

AGENDA

Title of Meeting:	SEND Local Area Partnership Improvement Board
Date:	6 September 2024
Place:	Hybrid Meeting Teams and Endeavour House, CLT Room Floor 2 Lime
Times:	10:00 – 12:45
Attendees:	<p>Kathryn Boulton (KB), Independent Chair</p> <p>Cllr Andrew Reid (AR), Cabinet Member for SEND & Education</p> <p>Cllr Bobby Bennett (BB), Cabinet Member for Children & Young People</p> <p>Cllr Debbie Richards (DR), Deputy Cabinet Member SEND</p> <p>Cllr Jessica Fleming (JF), Chair of Health Scrutiny Committee</p> <p>Nicola Beach (NB), Chief Executive, Suffolk County Council</p> <p>Dr Ed Garratt OBE (EG), Chief Executive, Suffolk and North-East Essex ICB</p> <p>Tracey Bleakley (TB), Chief Executive, NHS Norfolk and Waveney Integrated Care Board</p> <p>Claire Smith (CS), Chair of Suffolk Parent Carer Forum</p> <p>Sarah-Jane Smedmor (SJM) Executive Director Children Services, Suffolk County Council</p> <p>Lisa Nobes (LN), Director NHS Suffolk and North-East Essex ICB</p> <p>Corrina Bielby, (CB) Department for Education Case Lead</p> <p>Helen Chester (HC) Department for Education SEND Advisor</p> <p>Louise Warren (LW) NHS England Advisor</p> <p>Emily Williams (EW) Deputy Director of East of England DfE Team</p> <p>Nicola Roper (NR) Assistant Director Adult Services, Suffolk County Council</p> <p>Nicki Howlett (NH), Service Lead, SENDIASS</p> <p>Susie McIvor (SM), Engagement Hub Lead, Suffolk County Council</p> <p>Ros Somerville (RS), Assistant Director, Inclusion, Suffolk County Council</p> <p>Garry Joyce (GJ) Assistant Director CYP Suffolk and North-East Essex Integrated Care Board</p> <p>Rebecca Hulme (RH) Director Norfolk and Waveney Integrated Care Board</p> <p>Codrutza Oros Marsh (COM) Assistant Director Social Care, Suffolk County Council</p> <p>Seb Smith (SS) Assistant Director Nursing Community Health & Family Support Services, Suffolk County Council</p>

	<p>Julia Grainger (JG) Interim Assistant Director Education, Skills and Learning, Suffolk County Council</p> <p>Harriet Wakeling (HW) Head of Intelligence Hub, Suffolk County Council</p> <p>Graham Beamish (GB) Head of Programmes CYP, Suffolk County Council</p> <p>Wendy Allen (WA) Programme Manager SEND, Suffolk County Council</p> <p>Hayley Cullimore (HC) Trust SEND Lead, (Primary Education rep)</p> <p>Anna Mears (AM) Headteacher, Castle East School (Special School rep)</p> <p>Nicola Jervis (NJ) Lead Practitioner for SEND (Secondary School rep)</p> <p>Adam Tedesco (AT) Deputy Chief Executive (Alternative Provision rep)</p> <p>Trudi Rose-Porter (TRP) Director- Transition, Foundation and Inclusive Learning (Post 16 rep)</p> <p>Sophie Conway (SC) – Early Years Rep</p> <p>Jessica Clarke - Team Leader for Suffolk, East of England, Regions Group</p> <p>James Allen-Perry – SEND Improvement and intervention Regional Lead Vulnerable Children Unit, East of England</p> <p>Jonathan Fairclough - Head of Delivery for Suffolk & Cambridgeshire, Department for Education</p>
Minute Taker	Kate House/Katie Farrow
Invited to attend	Sue Willgoss (SPCF) Lauren Day (SPCF),

Item No.	Time	Item Description	Lead	Paper/Report/ Presentation/Verbal
1.	10:00 – 10:10	Apologies & Introductions	Kathryn Boulton	Verbal update
2.	10:10 – 10: 25	Review Minutes and Action (15 mins)	Kathryn Boulton	Minutes Jul-24 & Action Log Jul-24
3.	10:25 – 10:45	SPCF Update – Parent/carers feedback (20 mins)	Claire Smith	To follow
4.	10:45 – 11:05	Performance report data (20 mins)	Ros Somerville & Garry Joyce	Performance Report

	11:05 – 11:20	Break		
5.	11:20 – 11:45	Questions and Answers from Performance report	Ros Somerville & Garry Joyce	No papers
6.	11:45 – 12:10	High Level report Strategy, Priority Action Plan, (for pre reading) (25 mins)	Ros Somerville & Garry Joyce, Rebecca Hulme	Summary Report and Priority Action Plan update
7.	12:10 – 12:20	Risk Register (10mins)	Ros Somerville & Garry Joyce,	Risk Register
8.	12:20 – 12:30	LGSCO – Report findings (10 mins)	Ros Somerville	LGSCO Summary report
9.	12:30 – 12:40	Forward Plan (10 mins)	Kathryn Boulton	Forward Plan
10	12:40 – 12:45	Any of Business (5 mins)	Kathryn Boulton	
		Dates of Future meetings Friday 6 September 2024 10am – 12:00pm Wednesday 23 October 2024 10am – 12:45pm Wednesday 18 December 2024 10am – 12:45pm Thursday 13 February 2025 10am – 12:45pm Wednesday 2 April 2025 10am – 12:45pm Wednesday 21 May 2025 10am – 12:45pm Thursday 17 July 2025 10am – 12:45pm		