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Interim Assistant Director  
Education, Skills and  
Learning

# Key Contact Information For Suffolk School & Setting Leaders

Sarah-Jane Smedmor  
01473 260450  
Executive Director of  
Children & Young People's  
Services



## Education Skills and Learning (ES&L) Leadership Team

Angela Cooté 07526084483 Head of School Attendance Service	Mark Bennett 07921494617 Head of Performance, Partnership and Development	Emma Laflin 01473 263964 Interim Head of School Improvement	Jan Scott/Angela Davey 01473 264657/01473 260978 Senior Education Officer (Admission & School Travel)	Christina Lewis 01473 265360 Head of Service Early Years and Child Care
Pete Mumford 01473 260767 Head of School Infrastructure	Michael Gray 07740422921 Head of Skills	Emma Laflin 01473 263964 Head of Organisational Support	Matthew Cooke 01473 260729 Head of Virtual School	Ben Chadwick 01473 265197 Head of County Music Service

Worried that a child or young person is at immediate risk of abuse, harm or neglect? Call Customer First on **0800 800 4005** (24 hour service free from landlines and most mobiles) or contact the Multi-Agency Safeguarding Hub (MASH) on **0345 6061499**

### Inclusion/SEND

**Assistant Director Inclusion:** Ros Somerville 01473 264817  
**Head of SEND Service:** Fran Alexander 01473 260753  
**Deputy Head of SEND:** Lucy Jacobs 01473 263643  
**Headteacher Specialist Education Services (SES):** Izzy Connell 01473 264937  
**Deputy Headteachers (SES):** Sally Blackman 01473 264821  
 Maria Hough 01473 260394  
**Principal Educational Psychologist, Psychology and Therapeutic Service:** Claire Darwin 07515191604  
**Head of SEND Funding and Provider Services:** Gemma Morgan 01473 260519  
**Inclusion Support Line:** 01473 265502  
[localoffer@suffolk.gov.uk](mailto:localoffer@suffolk.gov.uk)

### Academisation, infrastructure and school closures:

Pete Mumford 01473 260767

**Admissions:** Jan Scott 01473 264657

**Assessment:** Richard Burbage 01473 263751

**Attendance and Welfare:** Sharon Everitt (West and North Suffolk) 01473 265348, or 07843344227

Victoria Winter (Ipswich and South Suffolk) 01473 265722 or 07850882297

**County Music Service:** Ben Chadwick 01473 265197

**Elective Home Education (EHE):** Lindsay Last 01473 264177

**Free School Meals:** Jan Scott 01473 264657

**Governance:** Veronica Mwendela 01473 265987

**HR Enquiries:** 03456 066 046

**IT Helpdesk:** 01473 265555

**Moderation:** Kathryn Roper 07595091940

**School complaints/critical incidents and well-being:** Emma Laflin 01473 263964

**Safer in Schools Strategy:** Matthew Cooke 01473 260729

**Skills Team:** 01473 263 969

**Traveller Liaison:** Katie Magill 01473 264157

**Virtual school for Children in Care:** Matthew Cooke 01473 260729

### Standards and Excellence Team:

**Interim Head of School Improvement:** Emma Laflin 01473 263964

#### Regional Leads for Education:

Gill Larkin (Ips) 07850908586

Leigh Foster (C&S) 07702624474

Nymone DaCosta-Jones (N) 07920466309

Sally Swann (W) 07874634479

Simon Nortcliffe (C&MS) 07595091846

**Ips- Ipswich; C&S- Central & South; N- North; W- West; C&MS- Coastal & Mid-Suffolk**

### Family Support Team:

**Bury St Edmunds:** [CYPFamilySupportBuryStEdmunds@suffolk.gov.uk](mailto:CYPFamilySupportBuryStEdmunds@suffolk.gov.uk)

**Forest Heath:** [CYPFamilySupportForestHeath@suffolk.gov.uk](mailto:CYPFamilySupportForestHeath@suffolk.gov.uk)

**Haverhill:** [CYPFamilySupportHaverhill@suffolk.gov.uk](mailto:CYPFamilySupportHaverhill@suffolk.gov.uk)

**Central:** [CYPFamilySupportCentral@suffolk.gov.uk](mailto:CYPFamilySupportCentral@suffolk.gov.uk)

**South Suffolk:** [CYPFamilySupportSouthSuffolk@suffolk.gov.uk](mailto:CYPFamilySupportSouthSuffolk@suffolk.gov.uk)

**Ipswich South:** [CYPFamilySupportIpswichSouth@suffolk.gov.uk](mailto:CYPFamilySupportIpswichSouth@suffolk.gov.uk)

**Ipswich West:** [CYPFamilySupportIpswichWest@suffolk.gov.uk](mailto:CYPFamilySupportIpswichWest@suffolk.gov.uk)

**Ipswich North East:** [CYPFamilySupportIpswichNorthandEast@suffolk.gov.uk](mailto:CYPFamilySupportIpswichNorthandEast@suffolk.gov.uk)

**Coastal South:** [CYPFamilySupportCoastalSouth@suffolk.gov.uk](mailto:CYPFamilySupportCoastalSouth@suffolk.gov.uk)

**Coastal North:** [CYPFamilySupportCoastalNorth@suffolk.gov.uk](mailto:CYPFamilySupportCoastalNorth@suffolk.gov.uk)

#### Lowestoft North:

[CYPFamilySupportNorthLowestoft@suffolk.gov.uk](mailto:CYPFamilySupportNorthLowestoft@suffolk.gov.uk)

#### Lowest South:

[CYPFamilySupportSouthLowestoft@suffolk.gov.uk](mailto:CYPFamilySupportSouthLowestoft@suffolk.gov.uk)

#### Waveney and Blyth:

[CYPFamilySupportWaveneyandBlyth@suffolk.gov.uk](mailto:CYPFamilySupportWaveneyandBlyth@suffolk.gov.uk)

**NB: If you have any Safeguarding concerns, please continue to use the MASH Consultation line (03456 061 499) and Customer First (0800 800 4005) as usual.**

**Finance:** Mike Quinton 01473 265596  
**Health, Safety and Wellbeing Advisor:** Nina Bickerton 01473 260399

**Property:** Nadine Coleman 01473 265147  
**School Nursing Lead:** Tara Saunders 07415799474

**School Travel:** Julie Mitchell 01473 265330  
**Safeguarding/MASH:** 0345 6061499

**Suffolk Family Information Service:** 03456 080033/[childcare.planning@suffolk.gov.uk](mailto:childcare.planning@suffolk.gov.uk)

**Teacher Recruitment:** 0300 123 1420

**Critical Incident Line:** 01473 263942 (in working hours) or 01473 263942 (out of working hours)