



**Progress reviews (Following a conversation about each priority)**

**Overall, are we on track to transition out of 24 hours entitlement within a maximum of 2 terms? Monthly review**

<b>Date:</b>								
<b>Yes/No:</b>								

Summarise the reasons for the above, including whether LA officers' and school leaders' views agree.

**Priority 1** *copy here*

**The changes we will see (i.e. The difference that actions will make):**

- X
- X
- X

<b>Actions (Add rows, including for new actions after progress reviews)</b>	<b>Who?</b>	<b>When by?</b>

**Priority 2** *copy here*

**The changes we will see (i.e. The difference that actions will make):**

- X
- X
- X

<b>Actions</b>	<b>Who?</b>	<b>When by?</b>

**Priority 3** *copy here*

**The changes we will see (i.e. The difference that actions will make):**

- X
- X
- X

Actions	Who?	When by?

**Priority 4** | *copy here*

**The changes we will see (i.e. The difference that actions will make):**

- X
- X
- X

Actions	Who?	When by?

**Summary evaluation of progress at the end of the timescale**

**Date:**

**Present at the meeting:**

*Completed with the school leaders and any officers involved in the last progress review meeting. (Remove italics)*

*If the priorities have not been addressed, this should be clear in the notes above what has been changed during the two terms to try to address them and why this hasn't been successful; what is going to happen now to ensure success and the timescales.*