

MINUTES

Title of Meeting:	School's Forum High Needs Working Group	
Purpose or Mandate:	To oversee the HNB of the DSG	
Date:	Thursday 12 May 2022	
Place:	Microsoft Teams	
Times:	3.30-4:30pm	
Attendees:	<p>Gemma Morgan (Chair)</p> <p>Michael Quinton</p> <p>Allison Coleman</p> <p>Graham Alcock</p> <p>Sally Garrett</p> <p>Sarah Wood</p> <p>Chris Komodromos</p> <p>Ashlee Jacobs</p> <p>Jan Hatchell</p> <p>Jacqui Frost</p> <p>Abbie Thorrington</p> <p>Lisa Jones</p> <p>Steve Newman</p> <p>Joy Settle</p> <p>Samantha Porter</p> <p>Helen Murray</p> <p>Claire Willis</p> <p>Sue Prickett</p> <p>George Ellis</p>	<p>Head of SEND Funding and Provider Services, SCC</p> <p>Schools Funding Policy Manager SCC</p> <p>Governor, Federation of Fairfield and Colneis Schools</p> <p>Headteacher, Chalk Hill PRU</p> <p>Headteacher, Ashley School</p> <p>Headteacher, Waldringfield Primary School</p> <p>Headteacher, Churchill School</p> <p>Raedwald Trust</p> <p>Headteacher, Riverwalk School</p> <p>SPHA</p> <p>Ipswich Academy</p> <p>Consortium Multi-Academy Trust</p> <p>SEND Policy and Funding Manager, SCC</p> <p>High Needs Funding Moderation Lead, SCC</p> <p>Whitehouse</p> <p>Wickham Market Primary School</p> <p>Headteacher, Murrayfield Primary School</p> <p>Chief Finance and Operations Officer, SENDAT</p> <p>Director of Education SEND Unity</p>

Item	Minutes	Actions
1 Welcome & introductions	Mike Quinton, Sally Garrett (Peter Collins as representative present), George Ellis (Trish Townsend as representative present) and Steve Newman.	
2 Minutes from the last meeting		
3 Schools Forum – High Needs Additional Funding Paper	<p>Last Schools' Forum meeting was cancelled so paper was never presented. Few changes made since last present to group as request by Allan Cadzow as per usual process. Anything highlighted in yellow is updates.</p> <p>DfE looking at is closely on how to advise in the future but are advising Local Authorities to allocate the funding out.</p>	Gemma to amend the paper following a response from DfE on how to use the funding.

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4 Update on Spring Term Moderation	<p>JS explained moderation is on track after struggles from pandemic.</p> <p>Following the decision to introduce temporary bandings with a plan to review these a year on, that time had now come around. During this time the pupil allocated temporary bandings had since had EHCP or higher band involvement, so it was decided that evidence wasn't needed on this review.</p> <p>This year's Spring Term moderation was busy with around 600 banding requests, 70% of which was for new bands. JS was able to see that the effects of the pandemic on SEMH needs is still ongoing.</p> <p>£1.3 million spent through change of bands. £75,000 in band decrease requests and £400,000 unclaimed bands. Unclaimed bands are classed as those going to independents or becoming EHE, for example.</p> <p>Requests from specialist schools was low with only 10 requests. Usually requests for a young person joining from another local authority.</p> <p>Band I panel is now well established</p> <p>One school really struggled this term and the team have invested a lot of time giving them support.</p> <p>Specialist units was quite quiet except a specialist unit that had more than one and was struggling with this.</p> <p>Following an audit in Autumn 2020, the JS and SN have been looking at the recommendations that arose from the audit which was the use of spreadsheets and email. Changes are beginning to happen on the spreadsheets but the work around the email system will be way in the future.</p>	
5 AOB	<p>GM referenced the Green Paper and explained that SCC are drawing up a response from providers in Suffolk via the AP Advisory Board.</p>	

Future Meeting Dates	
High Needs Working Group: <ul style="list-style-type: none"> Thursday 8 September, 15:30 to 17:00 Thursday 11 October, 15:30 to 17:00 	Schools Forum: <ul style="list-style-type: none"> Thursday 13 October Tuesday 22 November