

# AGENDA

<b>Title of Meeting:</b>	SEND Local Area Partnership Improvement Board
<b>Date:</b>	5 July 2024
<b>Place:</b>	Hybrid Meeting Teams and Endeavour House, Benjamin Britten
<b>Times:</b>	10:00 – 12:00
<b>Attendees:</b>	<p>Kathryn Boulton (KB), Independent Chair</p> <p>Cllr Andrew Reid (AR), Cabinet Member for SEND &amp; Education</p> <p>Cllr Bobby Bennett (BB), Cabinet Member for Children &amp; Young People</p> <p>Cllr Debbie Richards (DR), Deputy Cabinet Member SEND</p> <p>Cllr Jessica Fleming (JF), Chair of Health Scrutiny Committee</p> <p>Nicola Beach (NB), Chief Executive, Suffolk County Council</p> <p>Dr Ed Garratt OBE (EG), Chief Executive, Suffolk and North-East Essex ICB</p> <p>Tracey Bleakley (TB), Chief Executive, NHS Norfolk and Waveney Integrated Care Board</p> <p>Claire Smith (CS), Chair of Suffolk Parent Carer Forum</p> <p>EI Mayhew (EM) Interim Director Children Services, Suffolk County Council</p> <p>Lisa Nobes (LN), Director NHS Suffolk and North-East Essex ICB</p> <p>Corrina Bielby, (CB) Department for Education Case Lead</p> <p>Helen Chester (HC) Department for Education SEND Advisor</p> <p>Louise Warren (LW) NHS England Advisor</p> <p>Douglas Leckie (DL) Head of the Vulnerable Children’s Unit, Department for Education</p> <p>Emily Williams (EW) Deputy Director of East of England DfE Team</p> <p>Nicola Roper (NR) Assistant Director Adult Services, Suffolk County Council</p> <p>Nicki Howlett (NH), Service Lead, SENDIASS</p> <p>Susie Mclvor (SM), Engagement Hub Lead, Suffolk County Council</p> <p>Ros Somerville (RS), Assistant Director, Inclusion, Suffolk County Council</p> <p>Garry Joyce (GJ) Assistant Director CYP Suffolk and North-East Essex Integrated Care Board</p> <p>Rebecca Hulme (RH) Director Norfolk and Waveney Integrated Care Board</p> <p>Codrutza Oros Marsh (COM) Assistant Director Social Care, Suffolk County Council</p>

	<p>Seb Smith (SS) Assistant Director Nursing Community Health &amp; Family Support Services, Suffolk County Council</p> <p>Adrian Orr (AO) Assistant Director Education, Skills and Learning, Suffolk County Council</p> <p>Harriet Wakeling (HW) Head of Intelligence Hub, Suffolk County Council</p> <p>Graham Beamish (GB) Head of Programmes CYP, Suffolk County Council</p> <p>Wendy Allen (WA) Programme Manager SEND, Suffolk County Council</p> <p>Hayley Cullimore (HC) Trust SEND Lead, (Primary Education rep)</p> <p>Anna Mears (AM) Headteacher, Castle East School (Special School rep)</p> <p>Nicola Jervis (NJ) Lead Practitioner for SEND (Secondary School rep)</p> <p>Adam Tedesco (AT) Deputy Chief Executive (Alternative Provision rep)</p> <p>Trudi Rose-Porter (TRP) Director- Transition, Foundation and Inclusive Learning (Post 16 rep)</p>
<b>Minute Taker</b>	Kate House
<b>Invited to attend</b>	Sue Willgoss (SPCF) Lauren Day (SPCF), Graham Ling, (Intelligence Hub)

<b>Item No.</b>	<b>Time</b>	<b>Item Description</b>	<b>Lead</b>	<b>Paper/Report/ Presentation/Verbal</b>
1.	10:00 – 10:10	Apologies & Introductions Harriet Wakling (Graham Ling to deputise)	Kathryn Boulton	Verbal update
2.	10:10 – 10: 25	Review Minutes and Action (15 mins)	Kathryn Boulton	Minutes Jun-24 & Action Log Jun-24
3.	10:25 – 10:45	SPCF Update – Parent/carers feedback (20 mins)	Claire Smith	<i>SPCF Survey results for reference</i>
4.	10:45 – 10:55	Improvement Notice (10 mins)	El Mayhew	Verbal Update
5.	10:55 – 11:20	High Level report Strategy, Priority Action Plan, Risk Register and QA report (for pre reading) (25 mins)	Ros Somerville & Garry Joyce	Summary Report and Priority Action Plan update
6.	11:20 – 11:30	Review Terms of Reference	Kathryn Boulton	Terms of reference

		(10 mins)		
7.	11:30 – 11:45	Progress of Performance Data (15 mins)	Ros Somerville & Garry Joyce	Performance Data Report
8.	11:45 – 11:55	Forward Plan (10 mins)	Kathryn Boulton	Forward Plan
9.	11:55 – 12:00	AOB (5 mins)	Kathryn Boulton	
		<b>Dates of Future meetings</b> <b>Friday 6 September 2024 10am – 12:00pm</b>  <b>Thursday 16 January 2024 10am – 12:00pm</b>  <b>Thursday 10 April 2024 10am – 12:00pm</b>  <b>Thursday 10 July 2024 10am – 12:00pm</b>		