

Adrian Orr
01473 264709
Assistant Director
Education, Skills and
Learning

Key Contact Information For Suffolk School & Setting Leaders

Sarah-Jane Smedmor
01473 260450
Executive Director of
Children & Young People's
Services



Education Skills and Learning (ES&L) Leadership Team

Angela Coote
07526084483
Head of School Attendance
Service

Mark Bennett
07921494617
Head of Performance,
Partnership and
Development

Julia Grainger
07595 091173
Head of School
Improvement

Jan Scott/Angela Davey
01473 264657/01473 260978
Senior Education Officer
(Admission & School Travel)

Christina Lewis
01473 265360
Head of Service Early Years
and Child Care

Pete Mumford
01473 260767
Head of School Infrastructure

Michael Gray
07740422921
Head of Skills

Emma Laffin
01473 263964
Head of Organisational
Support

Matthew Cooke
01473 260729
Head of Virtual School

Ben Chadwick
01473 265197
Head of County Music Service

Worried that a child or young person is at immediate risk of abuse, harm or neglect? Call Customer First on **0808 800 4005** (24 hour service free from landlines and most mobiles) or contact the Multi-Agency Safeguarding Hub (MASH) on **0345 6061499**

Academisation, infrastructure and school closures:

Pete Mumford 01473 260767

Admissions: Jan Scott 01473 264657

Assessment: Richard Burbage 01473 263751

Attendance and Welfare: Sharon Everitt (West and North Suffolk) 01473 265348, or 07843344227

Victoria Winter (Ipswich and South Suffolk) 01473 265722 or 07850882297

County Music Service: Ben Chadwick 01473 265197

Elective Home Education (EHE): Lindsay Last 01473 264177

Free School Meals: Jan Scott 01473 264657

Governance: Veronica Mwendela 01473 265987

HR Enquiries: 03456 066 046

IT Helpdesk: 01473 265555

Moderation: Kathryn Roper 07595091940

School complaints/critical incidents and well-being: Emma Laffin 01473 263964

Safer in Schools Strategy: Matthew Cooke 01473 260729

Skills Team: 01473 263 969

Traveller Liaison: Katie Magill 01473 264157

Virtual school for Children in Care: Matthew Cooke 01473 260729

Standards and Excellence Team:

Head of School Improvement: Julia Grainger 07595091173

Regional Leads for Education:

Gill Larkin (Ips) 07850908586

Leigh Foster (C&S) 07702624474

Nymone DaCosta-Jones (N) 07920466309

Sally Swann (W) 07874634479

Simon Nortcliffe (C&MS) 07595091846

Ips- Ipswich; C&S- Central & South; N- North; W- West; C&MS- Coastal & Mid-Suffolk

Inclusion/SEND

Assistant Director Inclusion:

Ros Somerville 01473 264817

Head of SEND Service: Fran Alexander 01473 260753

Deputy Head of SEND:

Lucy Jacobs 01473 263643

Headteacher Specialist Education Services (SES):

Izzy Connell 01473 264937

Deputy Headteachers (SES):

Sally Blackman 01473 264821

Maria Hough 01473 260394

Head of SEND Funding and

Provider Services: Gemma Morgan 01473 260519

Inclusion Support Line:

01473 265502

localoffer@suffolk.gov.uk

[Inclusion Support Line](#)

[Advisers](#)

[SEND Family Services](#)

[Contact Sheet 2023](#)

Family Support Team:

Bury St Edmunds: CYPFamilySupportBuryStEdmunds@suffolk.gov.uk

Forest Heath: CYPFamilySupportForestHeath@suffolk.gov.uk

Haverhill: CYPFamilySupportHaverhill@suffolk.gov.uk

Central: CYPFamilySupportCentral@suffolk.gov.uk

South Suffolk: CYPFamilySupportSouthSuffolk@suffolk.gov.uk

Ipswich South: CYPFamilySupportIpswichSouth@suffolk.gov.uk

Ipswich West: CYPFamilySupportIpswichWest@suffolk.gov.uk

Ipswich North East: CYPFamilySupportIpswichNorthandEast@suffolk.gov.uk

Coastal South: CYPFamilySupportCoastalSouth@suffolk.gov.uk

Coastal North: CYPFamilySupportCoastalNorth@suffolk.gov.uk

Lowestoft North:

CYPFamilySupportNorthLowestoft@suffolk.gov.uk

Lowest South:

CYPFamilySupportSouthLowestoft@suffolk.gov.uk

Waveney and Blyth:

CYPFamilySupportWaveneyandBlyth@suffolk.gov.uk

NB: If you have any Safeguarding concerns, please continue to use the MASH Consultation line (03456 061 499) and Customer First (0808 800 4005) as usual.

Finance: Mike Quinton 01473 265596

Health, Safety and Wellbeing Advisor: Nina Bickerton 01473 260399

Property: Nadine Coleman 01473 265147

School Nursing Lead: Tara Saunders 07415799474

School Travel: Julie Mitchell 01473 265330

Safeguarding/MASH: 0345 6061499

Suffolk Family Information Service: 03456 080033/childcare.planning@suffolk.gov.uk

Teacher Recruitment: 0300 123 1420