**Community Inclusion Forum**

**Minutes**

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| **Title of Meeting:** | Ipswich North and East Community Inclusion Forum |
| **Date:** | Thursday 27th June 2024 | **Time:** | 4pm-5:30pm main meeting |
| **Place:** | Woodbridge Road Academy |
| **Chairs:** | Claire Mitchell & Kay Breton |
| **Minutes:** | Claire Mitchell |
| **Guests:** |  |
| **Attendees** | Rhian Hayward-Bradley Claire Allsop – SES C and LFiona Ayers – P and TS Cassi Ward – P and TSSarah Jackson – SES C and ILiza Wright – Inclusion Facilitator**Schools:**Naomi Shenton - Woodbridge Road AcademySian Ransom – Woodbridge Road AcademyHayley Marsburg – Morland C of E Primary SchoolRebecca Allsop – Northgate High SchoolHelen Birbeck – Rushmere Hall Primary SchoolSonia Gaffney – St. Matthews C of E Primary SchoolLauren Hague – Ipswich AcademyNora Ludden – Hillside Primary SchoolJemma Travis – St Helen’s Primary SchoolClaire Pickard – St Alban’s Catholic High SchoolJacquelyn Macdonald-Fawcett – Paradigm TrustJo Jolly – Include Elisha Langan – IncludeCharlotte Clarke – Whatfield CEVCJulia Shaw – Bildeston and WhatfieldZoe James – Catsle Hill Infant and Junior SchoolMandy Walczak – Castle Hill Infant and Junior School |
| **Apologies** | Jo Wright, SESEmily Doherty, Ranelagh PrimarySamantha Porter, Whitehouse CP SchoolCarol Davey, Family SupportTracey Pilkington, Copleston High SchoolSamantha Sheeran, St Margarets PrimaryVicky Platt, SESHelen Vince, Clifford Road Primary School |

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| **Topic:** | **Lead by:** |
| **Woodbridge Road Academy** | Naomi Shenton – PrincipalSian Ransom – Assistant Principal |
| Naomi and Sian explained how Woodbridge Road Academy had developed, the structure of the environment and the classes, the curriculum and working with other agencies. The group split into 2 groups to complete a tour of the setting.Woodbridge Road Academy is a specialist setting supporting students from year 5 to year 11 who have communication and interaction needs. * Each class currently has 8 students, with 1 class having slightly less.
* Within each class students have their own workstation and resources.
* Each classroom has a separate break-out room within it and further break-out spaces are available within the corridor.
* The classrooms are low stimulus environments with predominantly white and grey walls/furniture.
* Carpet and soundproofing are used within each room.
* There are separate rooms for DT, science, and art.
* Each class has a trolley of laptops/tablets.
* Visuals are embedded throughout the school including timetables, task schedules and emotional regulation visuals.
* A life skills rooms is available for cooking, washing, and drying.
* Sensory spaces are available for all students. These are timetabled with gaps to allow for flexibility.
* The school runs sensory circuits daily in the small hall.
* The students eat lunch either in the small hall or within class spaces.
* Clubs are held during the lunch period.
* The majority of students travel to the school by taxi, and this makes clubs after school logistically difficult.
* The outside space includes round netted swings and a sunken trampoline. Both supported sensory needs. The outside area is currently being developed by students.

The school has a library, which the students are currently developing. |
| **Transition** | Kay Breton |
| Kay Breton led a discussion on transition within and across schools identifying what worked well and what could be improved on. Cassii Ward completed a graphic to illustrate the discussion. |
| **Updates** |
| * CIF dates for next academic year were shared with attendees.
* DBV Programmes – Emotional wellbeing and SLCN programmes were shared.
* SMIF – Headlines link and Suffolk Learning link were shared.
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| **Next Meeting**: Wednesday 9th October at 1.30pm -Endeavour House |
| Parking Options – * West End Rd, Ipswich IP1 1PH, West End Road car park | Ipswich Borough Council
* Portman Road, Ipswich IP1 2BP, Portman Road C car park | Ipswich Borough Council
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| Please fill in this short feedback form about the Community Inclusion Forums if you haven’t already <https://forms.office.com/e/ANL4kHMAvQ> |