A logo for a specialist education services

Description automatically generatedA group of blue people in a circle

Description automatically generated**Community Inclusion Forum**

**Minutes**

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| **Title of Meeting:** | Ipswich North and East Community Inclusion Forum | | |
| **Date:** | Thursday 27th June 2024 | **Time:** | 4pm-5:30pm main meeting |
| **Place:** | Woodbridge Road Academy | | |
| **Chairs:** | Claire Mitchell & Kay Breton | | |
| **Minutes:** | Claire Mitchell | | |
| **Guests:** |  | | |
| **Attendees** | Rhian Hayward-Bradley  Claire Allsop – SES C and L  Fiona Ayers – P and TS  Cassi Ward – P and TS  Sarah Jackson – SES C and I  Liza Wright – Inclusion Facilitator  **Schools:**  Naomi Shenton - Woodbridge Road Academy  Sian Ransom – Woodbridge Road Academy  Hayley Marsburg – Morland C of E Primary School  Rebecca Allsop – Northgate High School  Helen Birbeck – Rushmere Hall Primary School  Sonia Gaffney – St. Matthews C of E Primary School  Lauren Hague – Ipswich Academy  Nora Ludden – Hillside Primary School  Jemma Travis – St Helen’s Primary School  Claire Pickard – St Alban’s Catholic High School  Jacquelyn Macdonald-Fawcett – Paradigm Trust  Jo Jolly – Include  Elisha Langan – Include  Charlotte Clarke – Whatfield CEVC  Julia Shaw – Bildeston and Whatfield  Zoe James – Catsle Hill Infant and Junior School  Mandy Walczak – Castle Hill Infant and Junior School | | |
| **Apologies** | Jo Wright, SES  Emily Doherty, Ranelagh Primary  Samantha Porter, Whitehouse CP School  Carol Davey, Family Support  Tracey Pilkington, Copleston High School  Samantha Sheeran, St Margarets Primary  Vicky Platt, SES  Helen Vince, Clifford Road Primary School | | |

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| **Topic:** | **Lead by:** |
| **Woodbridge Road Academy** | Naomi Shenton – Principal Sian Ransom – Assistant Principal |
| Naomi and Sian explained how Woodbridge Road Academy had developed, the structure of the environment and the classes, the curriculum and working with other agencies. The group split into 2 groups to complete a tour of the setting.  Woodbridge Road Academy is a specialist setting supporting students from year 5 to year 11 who have communication and interaction needs.   * Each class currently has 8 students, with 1 class having slightly less. * Within each class students have their own workstation and resources. * Each classroom has a separate break-out room within it and further break-out spaces are available within the corridor. * The classrooms are low stimulus environments with predominantly white and grey walls/furniture. * Carpet and soundproofing are used within each room. * There are separate rooms for DT, science, and art. * Each class has a trolley of laptops/tablets. * Visuals are embedded throughout the school including timetables, task schedules and emotional regulation visuals. * A life skills rooms is available for cooking, washing, and drying. * Sensory spaces are available for all students. These are timetabled with gaps to allow for flexibility. * The school runs sensory circuits daily in the small hall. * The students eat lunch either in the small hall or within class spaces. * Clubs are held during the lunch period. * The majority of students travel to the school by taxi, and this makes clubs after school logistically difficult. * The outside space includes round netted swings and a sunken trampoline. Both supported sensory needs. The outside area is currently being developed by students.   The school has a library, which the students are currently developing. | |
| **Transition** | Kay Breton |
| Kay Breton led a discussion on transition within and across schools identifying what worked well and what could be improved on. Cassii Ward completed a graphic to illustrate the discussion. | |
| **Updates** | |
| * CIF dates for next academic year were shared with attendees. * DBV Programmes – Emotional wellbeing and SLCN programmes were shared. * SMIF – Headlines link and Suffolk Learning link were shared. | |
| **Next Meeting**: Wednesday 9th October at 1.30pm -Endeavour House | |
| Parking Options –   * West End Rd, Ipswich IP1 1PH, West End Road car park | Ipswich Borough Council * Portman Road, Ipswich IP1 2BP, Portman Road C car park | Ipswich Borough Council | |
| Please fill in this short feedback form about the Community Inclusion Forums if you haven’t already <https://forms.office.com/e/ANL4kHMAvQ> | |