

KEY	
White	Action required
Amber	Outstanding/overdue action
Green	Ongoing
Blue	Completed and closed

SHADOW IMPROVEMENT BOARD (Prev SEND Acct Board) ACTION LOG							
Action No.	Meeting Date	Action	Owner	Deadline	Progress	Action Status	Impact
SIB01	01-Mar-24	FA to give update to Board on situation regarding refresher training	FA	03-May-24			
SIB02	01-Mar-24	Real life experiences to be incorporated into the meeting agenda	tbc	03-May-24			
SIB03	01-Mar-24	Update on the Framework for next meeting - 5th April	AO/GB	03-May-24			
SIB04	01-Mar-24	Information to be shared regarding how SCC deal directly with families. Use of the portals, other options available and where this information is found.	FA/ WA	03-May-24			
SIB05	01-Mar-24	AGENDA POINT: What are SCC options for sharing SEND data with external organisations.	WA	03-May-24			
SIB06	01-Mar-24	Questions posed by Cllr BB to be answered April meeting - How satisfaction/ dissatisfaction of customers is reported How we can use the data as an early-warning system, and this will be dependent upon who monitors this data and how it is shared. AP (Alternative Provision) needs assurance that the story of these changes is also impacting them. A comparator to National Data will be a useful and important inclusion.	AR	03-May-24			
SIB07	01-Mar-24	SPCF to share details for FA to Investigation regarding numbers/ names of families who have experienced responses citing 'workload' or other unacceptable responses to lack of placement information	FA	tbc	Update required 05-Apr-24		