

AGENDA

Title of Meeting:	SEND Shadow Improvement Board
Date:	3 May 2024
Place:	Hybrid Meeting Teams and Endeavour House, Lime Floor 4 - LIME B2F4R2
Times:	10:00 – 12:00
Attendees:	<p> Cllr Andrew Reid (AR), Cabinet Member for SEND & Education (Chair) Cllr Bobby Bennett (BB), Cabinet Member for Children & Young People Cllr Debbie Richards (DR), Deputy Cabinet Member SEND Cllr Jessica Fleming (JF), Chair of Health Scrutiny Committee Nicola Beach (NB), Chief Executive, Suffolk County Council Dr Ed Garratt OBE (EG), Chief Executive, Suffolk and North-East Essex ICB Tracey Bleakley (TB), Chief Executive, NHS Norfolk and Waveney Integrated Care Board Claire Smith (CS), Chair of Suffolk Parent Carer Forum El Mayhew (EM) Interim Director Children Services, Suffolk County Council Lisa Nobes (LN), Director NHS Suffolk and North-East Essex ICB Corrina Bielby, (CB) Department for Education Case Lead Helen Chester (HC) Department for Education SEND Advisor Louise Warren (LW) NHS England Advisor Douglas Leckie (DL) Head of the Vulnerable Children's Unit, Department for Education Emily Williams (EW) Deputy Director of East of England DfE Team Nicola Roper (NR) Assistant Director Adult Services, Suffolk County Council Nicki Howlett (NH), Service Lead, SENDIASS, Suffolk County Council Susie McIvor (SI), Engagement Hub Lead, Suffolk County Council Ros Somerville (RS), Assistant Director, Inclusion, Suffolk County Council Garry Joyce (GJ) Assistant Director CYP Suffolk and North-East Essex Integrated Care Board Rebecca Hulme (RH) Director Norfolk and Waveney Integrated Care Board Codrutza Oros Marsh (COM) Assistant Director Social Care, Suffolk County Council Seb Smith (SS) Assistant Director Nursing Community Health & Family Support Services, Suffolk County Council </p>

	Adrian Orr (AO) Assistant Director Education, Skills and Learning, Suffolk County Council Harriet Wakeling (HW) Head of Intelligence Hub, Suffolk County Council Graham Beamish (GB) Head of Programmes CYP, Suffolk County Council Wendy Allen (WA) Programme Manager SEND, Suffolk County Council
Minute Taker	Katie Farrow
Invited to attend	Sue Willgoss (Chair of trustees SPCF), Lauren Day (Business Officer SPCF) Kathryn Boulton, Independent Chair of Improvement Board (Observing)

Item No.	Time	Item Description	Lead/ Attachment	
1.	10:00 – 10:10	Apologies & Introductions	Andrew Reid, Cabinet Member for SEND & Education (Chair)	Verbal update
2.	10:10 – 10: 25	Review Minutes and Action	Andrew Reid	Minutes & Action Log
3.	10:25 – 10:55	Terms of Reference – sign off	Andrew Reid Cabinet Member for SEND & Education (Chair)	Terms of Reference
4.	10:55 – 11:15	Progress of Performance Data <ul style="list-style-type: none"> • Current data • Future data measures 	Ros Somerville & Garry Joyce	A Health Dashboard B CYP LT Data C New measures
5	11:15 – 11:35	SPCF Update – Parent/carers feedback (20 mins)	Claire Smith	No paper
6.	11:35 – 11:45	SEND Strategy - sign off	Ros Somerville & Garry Joyce	Draft SEND Strategy
7.	11:45 – 11:55	Forward Plan	Andrew Reid	Forward Plan
8.	11:55 – 12:00	AOB	Andrew Reid	

		Dates of Future meetings Friday 7 June 2024 10am – 12:00pm – Date to be reviewed Friday 5 July 2024 10am – 12:00pm – Date to be reviewed		