

### AGENDA

<b>Meeting:</b>	Local Area SEND Programme Committee
<b>Purpose or Mandate:</b>	The role of this Committee is to oversee operational delivery of the SEND Strategy and Priority Action Plan. The Committee will review and monitor the programme performance and outcomes and assist in resolving escalation from the SEND Programme Office. The focus and effective operation of the Committee will be led by the LAP Senior Responsible Officers.
<b>Date:</b>	23 May 2024
<b>Place:</b>	<b>Teams Meeting</b>
<b>Times:</b>	10:00 – 13:00
<b>Members:</b>	<p> Ros Somerville (RS) (Joint SRO) AD, Inclusion (SCC) <b>Joint Chair</b>  Garry Joyce (GJ) Joint SRO) AD, Transformation (ICB &amp; SCC) <b>Joint Chair</b>  Wendy Allen (WA) SEND Programme Manager  Lawrence Chapman (LC) CEO SENDAT  Codrutza Oros-Marsh (COM) AD Children's Social Care  Nicki Howlett (NH) SENDIASS  Susie McIvor (YPN)  Claire Smith (CS) SPCF Chair </p> <p> Nicola Roper (NR) AD, ACS  Gareth Peters (PG) Head of Operations and Partnerships, ACS  Adrian Orr, Education, Skills &amp; Learning (CHW, SCC)  Rebecca Hulme (RH) Great Yarmouth &amp; Waveney ICB  Garry Joyce (GJ) (SRO) AD Children's Transformation (SCC/ICBs)  Graham Beamish – Head of Programmes CYP  Paul Hill (PH)/Sarah Gibbs (SG) CFYP Suffolk NSFT  Nic Smith-Howell (NSH) AD of Integrated Community Paediatric Svcs  Mark Gower (MG), GY&amp;W ICB DCO  Kathryn Searle (KS) IES/WS ICB  Jack Walker (JW) – DCO  Hannah Holder (HH) DSCO  Nicki Cooper (NC) Public Health  Michael Hattrell (MH) Public Health – In place of Nicki Cooper  Daniel Jones (DJ) SEP  Izzy Connell (IC), Headteacher SES  Fran Alexander (FA), Head of Services  Jamie Mills (JM), ICB Programme Manager  Anna Butcher AB (Project Manager)  Sophie Cooke (Project Lead Officer)  Emma Connell Smith (Project Lead Officer)  Sophie Martin (Coproduction Lead) </p>
<b>Invited Guests:</b>	Susie McIvor, Claire McClusky & Jess Walker – Engagement Hub

**PART A – contains items that could be disclosed in full to the public and staff**

Item No	Estimated Timing	Item Description	Lead Officer	Attachment *To be provided at meeting
1.	10:00 – 10:05	Welcome & Introductions. Apologies	RS/GJ	-
2.	10:05 – 10:45	Case Study – Social Care	HH	Presentation*
3.	10:45 – 10:50	Agree Terms of Reference	RS/GJ	3 - TOR Paper
4.	10:50 – 11:00	Draft SEND Strategy	WA	Presentation*
5	11:00 – 11:45	SEND Strategy Action Plan SEND Performance report & Health Dashboard	RS/GJ	Action Plan* Performance Report (not for publication)
6.	11:45 – 12:00	Break		
7.	12:00 – 12:45	Young People Take over	SI/JW/CM	
8.	12:45 – 12:55	Agree minutes and action log	RS/GJ	Minutes not currently available Item8b Action Log
9.	12:55 – 13:00	Forward Plan	RS/GJ	Item 9 - Forward Plan
		Next Meetings scheduled for 18 July 2024 10am – 1pm 26 September 10am – 1pm 28 November 10am – 1pm		