**Community Inclusion Forum**

**Minutes**

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| **Title of Meeting:** | Ipswich North and East Community Inclusion Forum |
| **Date:** | Thursday 9th May 2024 | **Time:** | 4pm-5:30pm main meeting |
| **Place:** | Clifford Road Primary School |
| **Chairs:** | Claire Mitchell and Kay Breton |
| **Minutes:** |  |
| **Guests:** |  |
| **Attendees** | Helen Vince – Clifford Road PrimaryTracy Pilkington - Copleston High SchoolHayley Marsburg – Morland Primary SchoolDaryl Syrett – Morland Primary SchoolClaire Pickard – St. Albans Catholic High SchoolSonia Gaffney – St Matthew’s Church of England Primary SchoolPippa Coleman – Gusford Primary SchoolRebekah Cordle – Bucklesham Primary SchoolClaire Allsop – SES C & LKay Breton – Lead P & TSSonia Carrington – Suffolk Inclusion Toolkit/VSENDLuke Croager - NSFTNicki Baker – P & TS TEPKate Daly – SES Head of Service WSIRhian Hayward-Bradley – SES SpLDSarah Jackson – SES C & IRebecca Parratt – Inclusion Support LineClaire Mitchell – SES WSILiza Wright – Inclusion Facilitator P & TS |
| **Apologies** | Glynn Bentley – St Mary’s Catholic PrimaryJess Mann – Sidegate Primary SchoolSiobhan Wood – Sidegate Primary SchoolCarol Davey – Family Support Practice ManagerRebecca McGill – St Pancras Primary School |

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| **Topic:** | **Lead by:** |
| **Introduction and welcome** |
| Thanks to Helen and team for hosting and providing the delicious cake!Reminder about CIF being SENCo led. CM reviewed suggestions from last meeting |
| **Inclusion Support Line**  | **Rebecca Parratt** |
| The Suffolk Inclusion Support Line is an advice line, available all day, targeted primarily at education settings and setting-based staff, as well as professionals working across the SEND system, to help them to source the advice, guidance and information they need to meet the needs of children and young people with Special Educational Needs and Disabilities (SEND) as early as possible, in the most appropriate way. All your questions are welcome. The number is 01473 265502 and there is also a chat function to provide even quicker and easier access to support. [Suffolk Learning | Suffolk Inclusion Support Line.](https://suffolklearning.com/inclusion/inclusion-support-line/) |
| **Raedwald Trust Pathways – Summary of information from previous CIF** |
| * Angela is keen for people to contact her directly – ceo@raedwaldtrust.org
* Discussed the AP DfE framework - [Alternative provision - GOV.UK (www.gov.uk)](https://www.gov.uk/government/publications/alternative-provision)
* Reminder of Raedwald Pathways – [Our Pathways - Raedwald Trust](https://www.raedwaldtrust.com/raedwald-trust-pathways/)
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| **Mental Health** |
| * Wellbeing in Education Webpage overview - [Wellbeing in Education - Suffolk County Council](https://www.suffolk.gov.uk/children-families-and-learning/wellbeing-in-education)
* Mental Health network and EBSA focused work
* Mental Health Network – virtual meeting every half-term
* Range of topics covered including emotional regulation and staff wellbeing.
* Resources to support EBSA for school and parents - [EBSA (Emotionally Based School Avoidance) - Suffolk County Council](https://www.suffolk.gov.uk/children-families-and-learning/wellbeing-in-education/ebsa-emotionally-based-school-avoidance)
* Five ways to Wellbeing

[Suffolk InfoLink | Staying Mentally Well](https://infolink.suffolk.gov.uk/kb5/suffolk/infolink/advice.page?id=BWRV0i4qCVg)* ELSA programme
* Importance of pupil voice and workshops for parents/carers
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| **Opportunity for schools to discuss contexts, resources, strategies, and provision.** | **Kay Breton** |
| * Friends and networks information shared.
* Forest schools – school sharing positive impact.
* Suggestion of online provision hub for Mental Health linked to five ways to wellbeing.
* Reminder of inclusion support line - [Inclusion Support Line – Suffolk Learning](https://suffolklearning.com/inclusion/inclusion-support-line/)
* Request for support and information on using independent EP reports as part of the EHCNA process.
* Applications for EHCP – SEMH focus in future CIF
* Delivering Better Value programme – Next academic year SEMH intervention starting. Look out for information in Headlines and at SENCo forums.
* Primary Mental Health team support. List of practitioners to be shared.
* Support working with GPs and Health teams – exam access arrangements and ability of schools to meet increased needs.
* Looking for assessment tools that are free or have minimal cost.
* Schools sharing ELSA working well and THRIVE room having impact.

Action: Kay to go to her team to ask for advice.Letter with information on Health in schools teams to be sent out again. |
| **Questions arising.****Agree the focus for the next CIF.** |
| Update: Suffolk Mainstream Inclusion Framework (SMIF) will hopefully be ready in September. Will be shared with schools and opportunity to discuss in CIF meeting |
| **Next Meeting**: Thursday 27th June, Woodbridge Road Academy, Russett Road, Ipswich |
| Please fill in this short feedback form about the Community Inclusion Forums if you haven’t already <https://forms.office.com/e/ANL4kHMAvQ> |