

Overview of Changes from April 2024

Guidance Notes for Registered Provider Portal Users

From April 2024, funding entitlements are expanding. 15 'expanded' hours per week will be available for eligible 2-year-olds from working parent families. Early Years Pupil Premium and Disability Access Funding will also be available for eligible 2-year-olds. Please see below for an overview of the changes that are coming into effect, and how this will look on the Provider Portal.

Changes to Funded Hours columns on Headcount Task




	Legal Forename	Legal Surname	Funding	Date of birth	Funding Age	Start Date	End Date	Stretched/EYPP	Weeks Attended for term	Average Hours Attended per week (funded+non-funded)	Hours Attended for term	Funded/Universal Hours Claimed per week	Funded/Universal Hours Claimed for term	Expanded/Extended Hours Claimed per week	Expanded/Extended Hours Claimed for term
			<input type="checkbox"/>						55.00	75.25	827.75	15.00	165.00	43.25	475.75

- **Funded** – Refers to the 'Funded' 15 hours per week that some 2-year-olds are entitled to if they qualify under the disadvantaged/non-economic criteria. They will have 'TYF' reference code from Suffolk County Council.
- **Universal** – Refers to the 'Universal' 15 hours per week that all 3- and 4-year-olds are entitled to.
- **Expanded** – Refers to the new 'Expanded' 15 hours per week that some 2-year-olds are entitled to if their parent/carer(s) qualify under the working parent family criteria. They will have an 11-digit number code from Childcare Choices.
- **Extended** – Refers to the 'Extended' 15 hours per week that some 3- and 4-year-olds are entitled to (giving them 30 hours per week) if their parent/carer(s) qualify under the working parent family criteria. They will have an 11-digit number code from Childcare Choices.

Running Checks on Expanded Hours Codes

The process of checking an 'expanded' hours code is the same as checking an 'extended' hours (30-hours) code. Please see further guidance on Suffolk Learning: [Expanded/Extended Hours Checker Guidance – Suffolk Learning](#)

2-Year-Old children who qualify under the new expanded entitlement will have two symbols in their 'Funding' column on your headcount task:

	Legal Forename	Legal Surname	Funding	Date of birth	Funding Age	Start Date
	John	Smith	 	01/03/2022	2	01/04/2024

- **EH** – Means the child is eligible for 'expanded' hours, and you can enter these into the 'Expanded/Extended' hours columns. If this symbol does not appear, and the 'Expanded/Extended' hours columns are unavailable, then it means the code has not been checked yet/has not been linked properly, or it means the code is not valid due to the start/end date.
- **Blue N** – Means the child is not eligible for 'funded' hours, as they do not qualify for 2 Year Old Funding via the disadvantaged/non-economic criteria. The 'Funded/Universal' hours columns will not be available to be populated.

Applying for Disability Access Funding (DAF) for 2 Year Olds

From April 2024, eligible funded 2-year-olds will be able to receive the DAF.

The process of applying for the DAF is the same. Please see further guidance on Suffolk Learning: [Disability Access Fund \(DAF\) – Suffolk Learning](#)

Applying for Early Years Pupil Premium (EYPP) for 2 Year Olds

From April 2024, eligible funded 2-year-olds will be able to receive EYPP.

The process of applying for EYPP is the same:

- Adding parent/carers details to the headcount task so that economic EYPP checks can be carried out.
- Selecting non-economic EYPP criteria using the drop-down under the 'Stretched/Non-Economic' column on headcount task.

Please see further guidance on Suffolk Learning: [EYPP & Deprivation Supplement – Suffolk Learning](#)

If you have existing 2-year-olds on your task from previous terms, you will need to add their parent/carers information, or select 'Decline to Provide', before submitting the headcount task for the summer term 2024.