**Community Inclusion Forum**

**Agenda & Minutes**

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| **Title of Meeting:** | Ipswich South & West Community Inclusion Forum |
| **Date:** | 24th January 2024 |
| **Place:** | Whitehouse Primary School |
| **Times:** | 4pm – 5.30pm |
| **Attendees:** | **Chair:** Jo Bustos**Minutes:** Claire Mitchell**Schools**Zoe James – Castle Hill Infant and Junior SchoolMandy Walczak – Castle Hill Infant and Junior SchoolJo Jolly – Catch 22 Include Primary SchoolCheryl Riches – Claydon Primary SchoolGavin Hetherington – East Bergholt High School/Hadleigh High SchoolJo Lawrence – Henley Primary SchoolNicola Frolish – Hintlesham and Chattisham CofE Primary School/St Mary’s CofE Primary SchoolEmma Clubb – Holbrook High SchoolHolly Bedford – The Beeches Primary SchoolKate Taylor – The Oaks Primary SchoolGabrielle Deed – The Willows Primary SchoolMaxine Abbott – Westbourne AcademySharon Furzer – WestbridgeSamantha Porter – Whitehouse Primary SchoolEmily Duque – Raedwald TrustCady Flack – Ranelagh Primary School**SES**Tony Whitehead – SEMHVicky Platt – C and LMaria Hough - DHTAnji Rico – SpLDJulia Groves – C and IRosemary Kelly - SLCN**Psychology and Therapeutic Services**Marie OsborneCassii WardHayley Mason - SEND ServicesVictoria Winter - Attendance Sonia Carrington – Project Manager (SEND) |

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| **Topic** | **Main Points** | **To action** |
| **Introduction and welcome** | Jo introduced the forum and the aims of CIF.Jo explained the agenda and timings.Minutes of last meeting reviewed. |
| **PEX in Suffolk****Maria Hough** | * Maria explained the context (Suffolk and National) in terms of permanent exclusions. Increase in permanent exclusions. since 2020.
* Focus going forward on system-wide pre-exclusion support.
* IYFAP Updates – secondary will continue with face-to-face meetings. Primary will continue with invitations to primary school settings (TEAMS) to support placements.
* Support for children includes SES offer, Graduated Response to Behaviour Toolkit (SEMH), Education Access Team, AP referrals, fractional placements – understanding when they work and why, re-integration practice with a focus on the connection between school and AP throughout the placement.
* AP referrals needed at an earlier stage for individual CYP.

Discussion: fractional placement, LKS2 provision. Hayley Mason confirmed that LKS2 provision is being looked at by the development team. | PEX in Suffolk slides attached.Graduated response toolkit attached. |
| **Staff Wellbeing****Marie Osborn** | * Marie explained the Sandwell Trials – Wellbeing Charter Mark (Pilot)
* Signposting to support through Suffolk MIND, Wellbeing Chart, 5 key drivers of workplace wellbeing, staff wellbeing audit tool, National Education Support, Teacher Wellbeing Index, Employee Assistance Programme.

Staff wellbeing activity – What is working well (WWW Post-its) in your school and even better if (EBI Post-its) | Staff wellbeing slides attachedCase Study Provisions needed |
| **Networking****Focused Discussion****Good Practice** | * SES Colleagues supported discussion around 3 case studies with a focus on the universal offer, the targeted offer and bespoke offer.
* SMIF updates provided.
 | Case study discussion attached |
| **Updates** | Brief overview of SES updates | [Community Inclusion Forums – Suffolk Learning](https://suffolklearning.com/inclusion/community-inclusion-forums/) |
| **Venue for next meeting** | Westbourne Academy, Marlow Road, Ipswich, IP1 5JNThursday 21st March arrival from 3.45pm, meeting from 4pm to 5.30pm |
| Please fill in this short feedback form about the Community Inclusion Forums if you haven’t already <https://forms.office.com/e/ANL4kHMAvQ> |