A group of blue people in a circle

Description automatically generatedA logo for a specialist education services

Description automatically generated**Community Inclusion Forum**

**Agenda & Minutes**

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| **Title of Meeting:** | Ipswich South & West Community Inclusion Forum |
| **Date:** | 24th January 2024 |
| **Place:** | Whitehouse Primary School |
| **Times:** | 4pm – 5.30pm |
| **Attendees:** | **Chair:** Jo Bustos  **Minutes:** Claire Mitchell  **Schools**  Zoe James – Castle Hill Infant and Junior School  Mandy Walczak – Castle Hill Infant and Junior School  Jo Jolly – Catch 22 Include Primary School  Cheryl Riches – Claydon Primary School  Gavin Hetherington – East Bergholt High School/Hadleigh High School  Jo Lawrence – Henley Primary School  Nicola Frolish – Hintlesham and Chattisham CofE Primary School/St Mary’s CofE Primary School  Emma Clubb – Holbrook High School  Holly Bedford – The Beeches Primary School  Kate Taylor – The Oaks Primary School  Gabrielle Deed – The Willows Primary School  Maxine Abbott – Westbourne Academy  Sharon Furzer – Westbridge  Samantha Porter – Whitehouse Primary School  Emily Duque – Raedwald Trust  Cady Flack – Ranelagh Primary School  **SES**  Tony Whitehead – SEMH  Vicky Platt – C and L  Maria Hough - DHT  Anji Rico – SpLD  Julia Groves – C and I  Rosemary Kelly - SLCN  **Psychology and Therapeutic Services**  Marie Osborne  Cassii Ward  Hayley Mason - SEND Services  Victoria Winter - Attendance  Sonia Carrington – Project Manager (SEND) |

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| **Topic** | **Main Points** | **To action** |
| **Introduction and welcome** | Jo introduced the forum and the aims of CIF.  Jo explained the agenda and timings.  Minutes of last meeting reviewed. | |
| **PEX in Suffolk**  **Maria Hough** | * Maria explained the context (Suffolk and National) in terms of permanent exclusions. Increase in permanent exclusions. since 2020. * Focus going forward on system-wide pre-exclusion support. * IYFAP Updates – secondary will continue with face-to-face meetings. Primary will continue with invitations to primary school settings (TEAMS) to support placements. * Support for children includes SES offer, Graduated Response to Behaviour Toolkit (SEMH), Education Access Team, AP referrals, fractional placements – understanding when they work and why, re-integration practice with a focus on the connection between school and AP throughout the placement. * AP referrals needed at an earlier stage for individual CYP.   Discussion: fractional placement, LKS2 provision. Hayley Mason confirmed that LKS2 provision is being looked at by the development team. | PEX in Suffolk slides attached.  Graduated response toolkit attached. |
| **Staff Wellbeing**  **Marie Osborn** | * Marie explained the Sandwell Trials – Wellbeing Charter Mark (Pilot) * Signposting to support through Suffolk MIND, Wellbeing Chart, 5 key drivers of workplace wellbeing, staff wellbeing audit tool, National Education Support, Teacher Wellbeing Index, Employee Assistance Programme.   Staff wellbeing activity – What is working well (WWW Post-its) in your school and even better if (EBI Post-its) | Staff wellbeing slides attached  Case Study Provisions needed |
| **Networking**  **Focused Discussion**  **Good Practice** | * SES Colleagues supported discussion around 3 case studies with a focus on the universal offer, the targeted offer and bespoke offer. * SMIF updates provided. | Case study discussion attached |
| **Updates** | Brief overview of SES updates | [Community Inclusion Forums – Suffolk Learning](https://suffolklearning.com/inclusion/community-inclusion-forums/) |
| **Venue for next meeting** | Westbourne Academy, Marlow Road, Ipswich, IP1 5JN  Thursday 21st March arrival from 3.45pm, meeting from 4pm to 5.30pm | |
| Please fill in this short feedback form about the Community Inclusion Forums if you haven’t already <https://forms.office.com/e/ANL4kHMAvQ> | | |