

Liquidlogic EHCP Implementation: Phase 2

July 2023: SEND Programme Board Update

Project Scope: Progress update

- Build of Annual Review form (present an opportunity to ensure form is representative of the views of stakeholders eg; education settings, transport, parents/carers)
 - Incorporation of feedback from SPCF, external colleagues as a result of QA processes, and Transport
 - Testing with early adopter settings also presents an opportunity to collate and incorporate feedback on the current form
- Internal (Liquidlogic) testing of functionality
 - Work ongoing with supplier to support resolution of identified issues with Professional Portal
- IT support wrap for portal users
 - Ongoing development in regard to Phase 1 for EHCNA requests
 - Ongoing discussions to establish first line of support for AR portal to feed into tier 2 support in a streamlined manner (SCC I.T and Liquidlogic team)
- Training: Production of guidance for use by users, and training support for SEND Family Services
 - Established relationship with early adopter settings
 - Written guidance to be produced over the summer
- Automation of forms and exploration of additional potential
 - Automation team have produced process which is currently undergoing testing for the delegation of forms and currently working on the required process following the return of delegated forms to the system
- Reporting: Build of dashboard and IT requirements for publication
 - Initial report has been produced and is being tested
 - IG requirements (CoCo and ISA) continue to be returned by early adopter settings