

Pupil Removal Guidance for Suffolk Schools

Grounds for deleting a pupil of compulsory school age from the school admission register set out in the Education (Pupil Registration) (England) Regulations 2006, amended 01/09/16

1	<p>8(1) (a) - where the pupil is registered at the school in accordance with the requirements of a school attendance order, that another school is substituted by the local authority for that named in the order or the order is revoked by the local authority on the ground that arrangements have been made for the child to receive efficient full-time education suitable to his age, ability and aptitude otherwise than at school.</p> <p style="text-align: center;">School attendance order has named a different school or family decide to EHE whilst subject to a SAO</p>
2	<p>8(1) (b) - except where it has been agreed by the proprietor that the pupil should be registered at more than one school, in a case not falling within sub-paragraph (a) or regulation 9, that he has been registered as a pupil at another school.</p> <p style="text-align: center;">Moved to another school</p>
3	<p>8(1) (c) - where a pupil is registered at more than one school, and in a case not falling within sub-paragraph (j) or (m) or regulation 9, that he has ceased to attend the school and the proprietor of any other school at which he is registered has given consent to the deletion.</p> <p style="text-align: center;">Where a child is dual registered and becomes single registered</p>
4	<p>8(1) (d) - in a case not falling within sub-paragraph (a) of this paragraph, that he has ceased to attend the school and the proprietor has received written notification from the parent that the pupil is receiving education otherwise than at school.</p> <p style="text-align: center;">Parents decide to EHE</p>
5	<p>8(1) (e) - except in the case of a boarder, that he has ceased to attend the school and no longer ordinarily resides at a place which is a reasonable distance from the school at which he is registered.</p> <p style="text-align: center;">Moved a significant distance away from the school on roll at</p>
6	<p>8(1) (f) - in the case of a pupil granted leave of absence in accordance with regulation 7(1A), that:</p> <ul style="list-style-type: none"> (i) the pupil has failed to attend the school within the ten school days immediately following the expiry of the period for which such leave was granted; (ii) the proprietor does not have reasonable grounds to believe that the pupil is unable to attend the school by reason of sickness or any unavoidable cause; and (iii) the proprietor and the local authority have failed, after jointly making reasonable enquiries, to ascertain where the pupil is. <p style="text-align: center;">Deletion due to Leave of Absence</p>
7	<p>8(1) (g) - that he is certified by the school medical officer as unlikely to be in a fit state of health to attend school before ceasing to be of compulsory school age, and neither he nor his parent has indicated to the school the intention to continue to attend the school after ceasing to be of compulsory school age</p> <p style="text-align: center;">Medically unfit</p>
8	<p>8(1) (h) - that he has been continuously absent from the school for a period of not less than twenty school days and:</p> <ul style="list-style-type: none"> (i) at no time was his absence during that period authorised by the proprietor in accordance with regulation 6(2); (ii) the proprietor does not have reasonable grounds to believe that the pupil is unable to attend the school by reason of sickness or any unavoidable cause; and (iii) the proprietor of the school and the local authority have failed, after jointly making reasonable enquiries, to ascertain where the pupil is. <p style="text-align: center;">School & LA not able to locate the child after all reasonable enquiries have been made</p>
9	<p>8(1) (i) - that he is detained in pursuance of a final order made by a court or of an order of recall made by a court or the Secretary of State, that order being for a period of not less than four months, and the proprietor does not have reasonable grounds to believe that the pupil will return to the school at the end of that period.</p> <p style="text-align: center;">Serving a custodial sentence</p>
10	<p>8(1) (j) - that the pupil has died.</p> <p style="text-align: center;">Child has died</p>

11	<p>8(1) (k) - that the pupil will cease to be of compulsory school age before the school next meets and—</p> <ul style="list-style-type: none"> (i) the relevant person has indicated that the pupil will cease to attend the school; or (ii) the pupil does not meet the academic entry requirements for admission to the school's sixth form. <p style="text-align: center;">End of Year 11</p>
12	<p>8(1) (l) - in the case of a pupil at a school other than a maintained school, an Academy, a city technology college or a city college for the technology of the arts, that he has ceased to be a pupil of the school.</p> <p style="text-align: center;">Independent school deletion</p>
13	<p>8(1) (m) - that he has been permanently excluded from the school.</p> <p style="text-align: center;">Permanently Excluded</p>
14	<p>8(1) (n) - where the pupil has been admitted to the school to receive nursery education, that he has not on completing such education transferred to a reception, or higher, class at the school.</p> <p style="text-align: center;">School nursery child who doesn't get a place in Reception at the school</p>
15	<p>8(1) (o) where—</p> <ul style="list-style-type: none"> (i) the pupil is a boarder at a maintained school or an Academy; (ii) charges for board and lodging are payable by the parent of the pupil; and (iii) those charges remain unpaid by the pupil's parent at the end of the school term to which they relate. <p style="text-align: center;">Payment not received by school for board</p>