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# Suffolk

# Headlines



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*The weekly bulletin presenting information for all schools from  
Suffolk County Council*

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**Tuesday, 11 July 2023**

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**The local authority (LA) is working with partners across the sector to coordinate responses to the government's regular and frequent announcements about arrangements for schools and settings.**

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Where there is more information you will find the full article by clicking the link in the title.


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 [Critical incidents/emergency planning](#) | For information  
| All schools

The Local Authority (LA) continuously reviews arrangements for critical incidents, and the letter in the link above contains an updated list of contact numbers for your information. We would encourage all schools to update their internal critical incident procedures and contact numbers accordingly.

For full details click the link above.

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 [Guidance for loss of IT and/or Cyber attack](#) | For  
information | All schools


Suffolk County Council's audit team has carried out a Cyber Security audit in 9

LA maintained schools. The audit highlighted that school's Business Continuity Plans or Critical Incidents Policy did not always provide a detailed process for loss of IT/data or contain key telephone numbers or responsibilities. Guidance to support improvement in these areas can be found in the article.

For full details click the link above.

**Contact:** [Jon.Southgate3@suffolk.gov.uk](mailto:Jon.Southgate3@suffolk.gov.uk)

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 **Suffolk** County Council **Final Check of KS1, Phonics and EYFSP Data Return |**  
For action | All Primary, First, Infant & Special Schools and academies

We have this week placed onto the [Perspective Lite website](#) refreshed copies of the Data Collection Reports for **EYFS, KS1 and Phonics**. These reports can be found in the **Data Collection 2023** folder inside the **LA Documents folder**.

Please complete a final check of the accuracy of these reports before the data is submitted to the DfE on Friday 14<sup>th</sup> July.

If you no longer have your log-in to Perspective Lite follow the 'forgotten password' link on the home page; **or** email: [perspective@angelsolutions.co.uk](mailto:perspective@angelsolutions.co.uk) **or** call 0845 129 7197

If you have any queries, please email [data.collection@suffolk.gov.uk](mailto:data.collection@suffolk.gov.uk)

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 **Suffolk** County Council **[Castle East School, additional places](#) |** For information  
| All schools

From September 2024, Castle EAST School in Bungay will increase its places from 80 to 120. This expansion will cover academic year groups 5 to 11.

The SEND school educates pupils with a diagnosis of communication and interaction needs or Autistic Spectrum Disorder. It opened in September 2011 and continues to grow. Pupils benefit from smaller class sizes and a higher level of staff to pupil ratios. There is a range of fully equipped specialist teaching rooms with access to specialist teachers and support staff throughout the day.

For full details click the link above.

**Contact:** [localoffer@suffolk.gov.uk](mailto:localoffer@suffolk.gov.uk)

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 **Unique Pupil Number (UPN) allocations** | For information | All schools

We are starting to notice schools allocating new UPN to any pupil starting at their school, rather than checking to see if a UPN already exists.

A unique pupil number (UPN) identifies each pupil attending a state funded school in England. Allocated on first entry to a school, the UPN is generated using the nationally specified formula and is expected to remain with a pupil throughout their school career regardless of any change in school or local authority.

For full details click the link above.

**Contact:** [Jon.Southgate3@suffolk.gov.uk](mailto:Jon.Southgate3@suffolk.gov.uk)

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 **Tax-Free Childcare** | For information | All schools


Are you signed up to offer Tax-Free Childcare?

Did you know if you're a registered childcare provider you can sign up to a childcare provider account and receive payments from parents who use Tax-Free Childcare?

For full details click the link above.

**Contact:** [Childcare.planning@suffolk.gov.uk](mailto:Childcare.planning@suffolk.gov.uk)

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 **Last chance to nominate for the Suffolk Community Awards!** | For information | All schools

The Suffolk Community Awards are a partnership between Suffolk County Council, Community Action Suffolk and Suffolk Association of Local Councils. The awards recognise and celebrate individuals, groups and organisations that have improved the quality of life for communities across the length and breadth of Suffolk. There are 16 categories of award, including **The Andrew Towers Award for Young Person of the Year, The Roddy Macleod Award for Youth Club of the Year and The Anne Dunford OBE Award for Youth Participation.**

Nominating for all of this year's categories is a simple and straightforward process – simply visit [www.suffolkcommunityawards.co.uk](http://www.suffolkcommunityawards.co.uk)

**Nominations will close on Sunday 16th July at midnight.**

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**[Reducing Parental Conflict](#)** | For information | All schools

**Free digital resources available for parents. Includes practitioner guides to show you how to introduce these to parents.**

As part of Suffolk's Reducing Parental Conflict strategy, we have secured 500 licences for any Suffolk parent, (open or not open to CYP services) to access free digital resources provided by OnePlusOne.

**Contact:** [ReducingParentalConflictTeam@suffolk.gov.uk](mailto:ReducingParentalConflictTeam@suffolk.gov.uk)

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**[Collection of boxes of faith resources and posters available for collection. Free of charge to schools](#)** | For information | All schools

Suffolk inter-Faith Resource and then the East of England Faiths Agency CIC (EEFA) have been providing faith speakers and faith resources (Open the Box) to the schools of Suffolk. This assistance has had to come to an end and EEFA is to lose its Centre at 47 St Helen's Street, Ipswich.

For full details click the link above.

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**Sign up to the National Literacy Trust Reading pledge!** | For information | All primary schools

The **Schools' Reading pledge** is a commitment made by you with our support to maintain high standards of literacy and reading within your school.

It is a menu-style document allowing you to participate at a level and pace that works for your school.

It is free and simple. The first 100 schools to sign up receive free NLT membership!

For full details click the link above.

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**[Suffolk Libraries offers a huge range of activities for children over the summer holidays](#)** | For information | All schools

Suffolk Libraries is reminding schools and parents of the many free and fun activities on offer from libraries this summer. These include the Summer Reading Challenge which can help maintain 4-11 year olds' reading skills over

the holidays and the Blank Page programme which is offering creative workshops for 10-16 year olds.

For full details click the link above.

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[Win your height in books for your school!](#) | For information | All schools

Suffolk Libraries is running a competition offering headteachers the chance to win free books for their school! The competition is being run as part of the launch of Suffolk Libraries new literacy vision.

For full details click the link above.

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## SEND/Inclusion



**SES CPD Autumn Term - Ready to book!** | For information | All schools

Supporting your confidence and skill in meeting pupils' SEND needs.

Our popular 'Essential' CPD sessions are now available to book again for the autumn term. These remain free sessions.

New! Also take a look at our new 'Targeted' CPD sessions offering some more specific SEND topics. These sessions incur a small cost per delegate.

For Essential CPD, book here: [SES CPD 23-34 Essential Booking Form](#)

For Targeted CPD, book here: [SES CPD 23-24 Targeted Booking Form](#)

**Contact:** Sally Blackman, [sally.blackman@suffolk.gov.uk](mailto:sally.blackman@suffolk.gov.uk), Izzy Connell, [izzy.connell@suffolk.gov.uk](mailto:izzy.connell@suffolk.gov.uk)

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[Autumn 2023 SEND Conference, Trinity Park, Ipswich](#) | For information | All schools

Save the date! 12 October 2023

Please see details about a conference for Headteachers and school / SEND leaders in October 2023. The focus will be the Leadership of SEND in schools and Ofsted.

For full details click the link above.

**Contact:** [localoffer@suffolk.gov.uk](mailto:localoffer@suffolk.gov.uk)

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**SES Information Sharing Session** | For information | All schools

Please join us for an information sharing session regarding the SES offer of support and delivery model from January 2024. We look forward to seeing you.

For full details click the link above.

**Contact:** [sally.blackman@suffolk.gov.uk](mailto:sally.blackman@suffolk.gov.uk)

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**SES Annual Survey 2022-23 – Your Views Matter** | For information | All schools

Please take some time to complete the SES annual survey 2022-23. We value working alongside you in providing support and so your feedback is very important to us. Survey closes 19th July, 5.30pm.

For full details click the link above.

**Contact:** [sally.blackman@suffolk.gov.uk](mailto:sally.blackman@suffolk.gov.uk)

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## Hub updates



**Alpha Teaching School Hub** | For information | All schools

Please register your ECTs and mentors on the DfE.

In the meantime, let us know if you would like to **use 'the listening hub' for your Appropriate Body Service and/or Early Career Framework training by completing this short form:** [Alpha TSH Appropriate Body/ ECF training](#) \*\*

\*\* We are a partner for Best Practice Network Early Career Framework training. If you would like more information or to sign up this service through Alpha Teaching School Hub, please email [info@alphaTSH.org](mailto:info@alphaTSH.org).

[National Professional Qualification](#) – Registrations for Autumn 2023 are open. Find full details in link.

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23/24

[Unity Teaching School Hub](#) | For information | All schools

Register your new ECTs joining our ECT Programme in

- [Register your ECT\(s\) with our Appropriate Body](#) - contact Celia Moore ([cmoore@unitysp.co.uk](mailto:cmoore@unitysp.co.uk)) for any questions
- Let us know of intent to join our ECT programme [here](#) and complete DfE registration [here](#) (confirming your Induction Tutor, mentor(s) and ECT(s) details)

**Apply for fully-funded National Professional Qualifications starting in the autumn term**

Register with the DfE [here](#). Don't miss out on the final year of guaranteed funding for all NPQs as well as new [targeted support payments](#).

For full details click the link above.

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## Training



[Selective Mutism Awareness & Environmental Strategies](#) | For information | All schools

Please see details of training around Selective Mutism being offered by our SCC Speech, Language and Communication Needs (SLCN) service within SES. Link to the booking form is here: [SES CPD Selective Mutism booking form](#).

For full details click the link above.

**Contact:** [Caroline.Wells2@suffolk.gov.uk](mailto:Caroline.Wells2@suffolk.gov.uk)

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[Engagement Model Training](#) | For information | All schools

Planning for Pupils not engaged in Subject Specific Learning: for Educators supporting children who are working below Pre-Key Stage Standards – delivered by Specialist Teachers from SES Cognition and Learning Service.

For full details click the link above.

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**[Leading primary computing – module 1](#)** | For information  
| All primary schools

Still time to book onto this CPD. The course will help new primary computing leaders to clarify their role and develop and implement a broad and balanced curriculum. Learn how best to lead the improvement of computing teaching and learning, and to provide professional support and development to others.

**Date:** 13 July 2023 - 09.30-15.00

For full details click the link above.

**Contact:** [computinghub@wsc.ac.uk](mailto:computinghub@wsc.ac.uk)

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**[Foundation knowledge of computer science for KS3 and GCSE](#)** | For information | All secondary schools

Still time to book a place on this face to face CPD. Aimed at prospective teachers of KS3/4 computing who may be new to the subject, or who may have taught computing in earlier years. It will allow you to explore the foundation subject knowledge, required to teach computer science as part of the national curriculum.

**Date:** 14 July 2023 - 09.30-15.45

For full details click the link above.

**Contact:** [computinghub@wsc.ac.uk](mailto:computinghub@wsc.ac.uk)

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## Key contacts

In the event of a bereavement within your school community or for leadership wellbeing support please contact the Schools Organisational Support Education Officers: [edorgsupport@suffolk.gov.uk](mailto:edorgsupport@suffolk.gov.uk) or phone 01473 263942

For COVID related queries email: [healthprotection@suffolk.gov.uk](mailto:healthprotection@suffolk.gov.uk).

If you have any queries or concerns about Safety, Health and Wellbeing in



general, please check out the resources on the [SHaW pages of Suffolk Learning](#) and contact the LA's SHaW Advisor via [nina.bickerton@suffolk.gov.uk](mailto:nina.bickerton@suffolk.gov.uk).

You should contact your Standards and Excellence Partner or call 01473 263942 / email [ELStandardsandexcellence@suffolk.gov.uk](mailto:ELStandardsandexcellence@suffolk.gov.uk) if you would like to discuss your planning.

If school leads are aware of any potential Elective Home Education (EHE) cases and need any support, the EHE team are able to offer advice and guidance. [More information can be found via this link](#)

For the most recent information on School Travel visit the [Suffolk Onboard website](#).

Schools Helpline: 01473 263942

In the event of being unable to speak to someone or leave a voicemail message email [ELStandardsandexcellence@suffolk.gov.uk](mailto:ELStandardsandexcellence@suffolk.gov.uk).

For general advice and signposting on any aspect of SEND provision or process, please call the Inclusion Support Line on 01473 265502. Open Monday-Friday 9am-5pm.

### [Key contact information for Suffolk school and setting leaders](#)

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If someone else in your school would like to receive Suffolk Headlines email [suffolkheadlines@suffolk.gov.uk](mailto:suffolkheadlines@suffolk.gov.uk)

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