

Minutes

Meeting:	SEND Programme Board	
Purpose or Mandate:	To provide strategic oversight and direction for the implementation of the SEND reforms	
Date:	30 March 2023	
Place:	Teams Meeting	
Times:	10:00-13:00	
Members:	Allan Cadzow (AC) (Joint Chair) Lisa Nobes (LN) (Joint Chair) Ros Somerville (RS) (Joint SRO) Lianne Joyce (LJ) (Joint SRO) Wendy Allen (WA) Lawrence Chapman (LC) Codrutza Oros-Marsh Nicki Howlett (NH) Paul Hill (PH)/Sarah Gibbs (SG) Nicki Cooper (NC) Adrian Orr (AO) - Julia Grainger rep Rebecca Hulme (RH) Nic Smith-Howell (NSH) Garry Joyce (GJ) Sarah Nasmyth-Miller (SNM) Rowena Mackie (RM) Tom Maltby (TM) Sue Willgoss	Director for CYP (SCC) Chief Nursing Officer, East and West ICBs AD, Inclusion (CHW, SCC) Associate Director of Nursing- CYP and MH SEND Programme Manager CEO SENDAT AD Children's Social Care SENDIASS CFYP Suffolk NSFT Public Health AD, Education, Skills & Learning (CHW, SCC) Great Yarmouth & Waveney ICB AD of Integrated Community Paediatric Svcs AD Children's Transformation (SCC/ICBs) AD, ACS Head Teacher Northgate School Head Teacher Holbrook Academy SPCF
Invited to Attend	Izzy Connell (IC), Headteacher SES – Priority Lead Mark Gower (MG), GY&W ICB DCO Kathryn Searle (KS) IES/WS ICB Clare Besley (CB), Integrated Service Manager - Priority Lead Fran Arnold (FA), Head of Children Social Care Field Work Julia Illott (JI)– Engagement Hub Lead Francesca Alexander (FA)– Head of SEND Hannah Holder (HH) – DCSO Jack Walker (JW) – DCO Michael Hattrell (MH) NSFT – In place of Nicki Cooper Sophie Wormley – SEND Project Officer (Note taker)	
Invited Guests:	Harriet Wakling Head of Intelligence Hub, Sophie Cooke Project Officer, Susie McIvor (deputy for Julia Illott), Eliza Gunner Assistant Operations Manager	

PART A – contains items that could be disclosed in full to the public and staff

Item No	Item Description	Attachment
1.	Welcome & Introductions. Apologies: Allan Cadzow, Lisa Nobes, Adrian Orr, Tracy McLean, Kathryn Searle, Julia Illot, Rebecca Hulme	
2.	Minutes from January 2023 meeting. Minutes amended as noted. Action Log – to update Action Log. Multiagency meetings to be arranged for May Programme Board to review case study.	
3.	Case Study – Presentation from YJS Through reviewing the early signs of risk for this young person, the presentation sparked positive discussions on the outcome and lessons learned from this journey, and the opportunities moving forward. Thorough discussions around the need to join up mental health experts in schools to recognise these early intervention points. It was recognised that services have improved since this YP initially displayed symptoms. There were considerations on how best to work with YJS to identify the CYP in their service who require an EHCP and placement. Discussions on the role the NDD pathway deep dive is playing in this. Explored the need to ensure education settings have the support available to empower young people's voices.	
4.	SPCF and survey outcomes SPCF presented the results to their Annual Survey 2023. Key discussions on the work being done in response to their findings. Conversations on suicide statistics sparked further discussions on the need for mental health support in schools. A service evaluation is being completed for the Coordinated Health Risk Intervention Service and the individuals seeking support. Action 244 – SPCF and Health colleagues to meet to discuss health specific questions from the survey results.	
5.	SEND Strategy Integrated Plan and new draft SEND Reporting tile and SEND Health Dashboard	

	<p>Improvements to the SEND Health Dashboard which has been a work in progress. Continuing to develop a new metric and discovering new data within the healthcare system.</p> <p>New methods of reporting ASD waiting times have been implemented. The wait times have been divided into caseloads for preschool, mainstream settings and therapies. These findings to be shared with specialist Head Teachers.</p> <p>Discussions on the services available to those without a diagnosis nor EHCP.</p> <p>The new reporting tile was presented as an attempt to report all the Suffolk data held around SEND. There were acknowledgements that several actions from the Lincolnshire review have been completed.</p> <p>Discussions on how best to reemphasise the strength of the Graduated Response before pushing CYP onto the NDD pathway. Constant communication on the Graduated Response is needed. Further to this, Inclusion Services are looking to introduce termly visits to all schools.</p> <p>ACTION 245 – RS and MG to investigate whether Liquidlogic would be beneficial to develop a risk register around emphasising the strength of the Graduated Response.</p>	
6.	<p>LL EHCP implementation update</p> <p>The board were delighted to support the presentation by a young person on the work experience (with the Intelligence hub) who has produced a new infographic for Liquidlogic, with a strong focus on inclusivity. The YP felt listened to as the infographics were adapted to reflect their views.</p> <p>A successful dry run has taken place of the data migration. All the data on the current system is ready to be moved over to Liquidlogic.</p> <p>Family Services have all attended Liquidlogic training.</p> <p>SENDIASS reemphasised their support to families who may struggle filling in any aspects of the forms on the new system.</p>	
7.	<p>SEND Outcomes</p> <p>Presentation on developing the new Outcomes Framework for SEND, which accurately captures all that is achieved to date and continues to evolve.</p> <p>Discussions on the action of receiving feedback from families and young people from the Young Person's Network, exploring how capturing their voices can significantly improve outcomes.</p>	
8.	<p>Forward Plan</p> <p>Next Programme Board to have a greater focus on the NDD Deep Dive. Recommendations to be presented to the ICB Quality Committee in May.</p>	

9.	Any Other Business	
	SENDIASS are seeking additional investment in the service to enable it to meet the growing demand and complexity of support. Pressures on capacity have increased the difficulty to manage the helpline and a risk register is being formed to identify the best course of action moving forward.	
	Next meeting is scheduled for 25 th May 2023, 10am – 13:00pm	