

SEND Governance Forward Plan (July 2021)

Meeting Title	Meeting Date/time	Meeting Room	Deadline for Papers	Proposed Agenda Items	Responsible Officers
SEND Priority Leads Meeting	16 th Sept 2021 10-12	MS Teams		Update on all Priorities – progression and challenges Risk Register	
SEND Programme Board	28 th Sept 2021 10-1	MS Teams	16th Sept 2021	Programme Updates SRO Report and Priority 1 – 4 KPIs Risk Register Action Log Comms messages SEND Independent Review report Outcomes Framework Co-production Health Data Focus Private Diagnosis of ASD/ADHD (GJ) (Moved from July Board at GJ request)	
SEND Priority Leads Meeting	21 st Oct 2021 12-2	MS Teams		Update on all Priorities – progression and challenges Risk Register Update on key priority deadlines	
SEND Priority Leads Meeting	16 th Nov 2021 10-12	MS Teams		Update on all Priorities – progression and challenges Risk Register Update on key priority deadlines	

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Meeting Title	Meeting Date/time	Meeting Room	Deadline for Papers	Proposed Agenda Items	Responsible Officers
SEND Programme Board	25 th Nov 2021 10-1pm	Elizabeth Room Endeavour House	15th Nov 2021	Programme Updates Action Log SRO Report and Priority 1 – 4 Risk Register SEND Reform Grant Communications & Engagement Report/ messages for SU SEND Performance KPIs/SEN2 Review of board PEX Deep Dive Action Plan Report SEND Reform Grant Outcomes Framework Focus SEND YP Network – 60 mins at 11am lunch to be organised Private Diagnosis of ASD/ADHD (GJ) (Moved from July/September Board at GJ request)	
SEND Priority Leads Meeting	14 th Dec 2021 12-2pm	MS Teams			
SEND Priority Leads Meeting	19 th Jan 2022 10-12 pm	Ms Teams			
SEND Programme Board	27 th Jan 2022 10-1pm	Ms Teams		Programme Updates Action Log SRO Report and Priority 1 – 4 Risk Register SEND Reform Grant	

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				Communications & Engagement Report/ messages for SU SEND Performance KPIs/SEN2 Focus	
SEND Priority Leads Meeting	17 th Feb 2022 10-12pm	Ms Teams			
SEND Priority Leads Meeting	16 th March 2022 10—12pm	Ms Teams			
SEND Programme Board	31 st March 2022 10-1pm	Ms Teams		Programme Updates Action Log SRO Report and Priority 1 – 4 Risk Register SEND Reform Grant Communications & Engagement Report/ messages for SU SEND Performance KPIs/SEN2 Focus	
SEND Priority Leads Meeting	26 April 2022 10.30-12.30pm	Ms Teams			
SEND Priority Leads Meeting	19 May 2022 10-12pm	Ms Teams			
SEND Programme Board	31 st May 2022 10-1pm	Ms Teams		Programme Updates Action Log SRO Report and Priority 1 – 4	

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				Risk Register SEND Reform Grant Communications & Engagement Report/ messages for SU SEND Performance KPIs/SEN2 Focus	
SEND Priority Leads Meeting	21 June 2022 1.30-3.30pm	Ms Teams			
SEND Priority Leads Meeting	15 July 2022 10-12 pm	Ms Teams			
SEND Programme Board	21 st July 2022 10-1pm	Ms Teams		Programme Updates Action Log SRO Report and Priority 1 – 4 Risk Register SEND Reform Grant Communications & Engagement Report/ messages for SU SEND Performance KPIs/SEN2 Focus	
SEND Priority Leads Meeting	16 th Sept 2022 10-12pm	Ms Teams			
SEND Programme Board	29 th Sept 20-22 10-1pm	21 st Oct 2022 10-12pm	Ms Teams	Programme Updates Action Log SRO Report and Priority 1 – 4 Risk Register	

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				SEND Reform Grant Communications & Engagement Report/ messages for SU SEND Performance KPIs/SEN2 Focus	
SEND Priority Leads Meeting	21 st Oct 2022 10-12pm	Ms Teams			
SEND Priority Leads Meeting	18 Nov 2022 10-12pm	Ms Teams			
SEND Programme Board	29 th Nov 2022 10-1pm			Programme Updates Action Log SRO Report and Priority 1 – 4 Risk Register SEND Reform Grant Communications & Engagement Report/ messages for SU SEND Performance KPIs/SEN2 Focus	
SEND Priority Leads Meeting	16 th Dec 2022 10-1pm				