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# Suffolk

# Headlines

**Raising the Bar** 2018-2020  
Ensuring every child in Suffolk  
can achieve their full potential



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*The weekly bulletin presenting information for all schools from  
Suffolk County Council*

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**Tuesday, 10 January 2023**

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**The local authority (LA) is working with partners across the sector to coordinate responses to the government's regular and frequent announcements about arrangements for schools and settings.**

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Where there is more information you will find the full article by clicking the link in the title.

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**[CYP staff visiting schools and DBS checks](#)** | For information | All schools

Please see updated letter from Allan Cadzow, Corporate Director for Children and Young People regarding CYP staff visiting schools and what forms of identification you should be requesting to see.

For full details click the link above.

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**[Co-ordinated Admissions Scheme for Schools in Suffolk for the 2024/2025 School Year](#)** | For information | All schools

The [Co-ordinated Admissions Scheme for schools in Suffolk for the 2024/2025 school year](#) has been up-dated in line with the School Admissions Code (SAC).

There have not been any substantial changes to the Scheme since it was consulted on for the 2022/2023 school year, therefore there has been no requirement to consult on these arrangements. The changes which have been made have been indicated in green with the reasons for each of these changes shown underneath.

For full details click the link above.

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 [Suffolk School Admission Arrangements for 2024/2025](#) | For information | All mainstream academies, free schools and voluntary aided schools

All voluntary aided schools, free schools and academies must determine their admission arrangements for the 2024/2025 school year by **28 February 2023**, even if they have not been changed from the previous year and a consultation was not required.

Admission arrangements include your oversubscription criteria, Published Admission Number and Supplementary Information Form, if relevant.

For full details click the link above.

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 [Suffolk Consultation – School Term Dates 2024/25](#) | For information | All schools

This is a final reminder that the consultation on School Term Dates 2024/2025 is now open.

The consultation will run from Monday 5 December 2022 until Monday 16 January 2023.

The proposed term dates and how to respond to the consultation can be found on Suffolk County Council's website at [Consultations and Engagement - Suffolk County Council](#)

Responses to the consultation should be submitted no later than 5pm on Monday 16 January 2023.

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 [Suffolk Purchasing cards](#) | For information | All schools

An audit was carried out on the processes and systems being used for purchasing cards in schools. Based on the findings of the audit, there is now amended guidance which can be found on the Suffolk Learning website. A summary of the amendments are outlined in the full article.

For full details click the link above.

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 **Organisational Change Toolkit and LMS 2023/01 Letter** | For information | All LA maintained schools

The greatest resource to enhance the quality of education for our children and young people is your staff. At times, there will be difficult complex staffing situations to manage. We want to support you with any such situations to ensure they are managed to give the best possible outcomes for all.

- [LMS 2023-01 staffing situations in schools](#)
  - [Organisational change management policy](#)
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 **[Free Budgeting Lessons for East Suffolk Primaries and Secondaries](#)** | For information | All schools

The Public Health Team at Suffolk County Council is working with a charity to offer schools financial education and budgeting lessons across areas of East Suffolk.

For full details click the link above.

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 **[Safety, Health and Wellbeing \(SHaW\) Mandatory Audits in Maintained Schools](#)** | For information | All LA maintained schools

All maintained schools must undertake SHaW self-audits, or alternatively engage a competent external consultant to carry out one for you.

The attached article gives a new deadline date of 7 February 2023 for those schools who have not yet responded to the survey, and points schools to the forms and the guidance to use.

For full details click the link above.

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**[Governor Email Addresses](#)** | For information | All LA maintained schools

For the latest guidance on Governor communications please see full details in the link above.

**Contact:** [governance@suffolk.gov.uk](mailto:governance@suffolk.gov.uk)

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**School Improvement Summary (SIS) sheets will be available on Perspective Lite by the end of this week** | For information | All schools

Headteachers in Suffolk schools will be able to access their SIS sheet later this week using Perspective Lite.

If your log in details need to be updated please contact [jacqueline.cant@suffolk.gov.uk](mailto:jacqueline.cant@suffolk.gov.uk).

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**[Children & Young People's Emotional Wellbeing Festival 2023](#)** | For information | All schools

Following the success of last year's emotional wellbeing festival in May 2022, which invited mental health leads and year 7 & 8 students from schools in Suffolk to attend to find out about information and resources to support their mental wellbeing, Suffolk County Council's Children & Young People's Engagement Hub Team, and Suffolk & North East Essex ICB are pleased to announce that they will be hosting another festival for schools, and this year it will be hosted in West Suffolk.

**Save the date:** Emotional Wellbeing Festival 2023, Wednesday 10th May at Moreton Hall Community Centre (more details will follow)

For full details click the link above.

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**[Perspective Lite information session](#)** | For information | All schools

For the latest guidance on Governor communications please see full details in the link above.

The online session is on 23 January 2023 at 4pm.

All Suffolk schools and academies have access to Perspective Lite. This is an opportunity to hear more about the site and what it can offer your school.

There is no charge for this remote session.

For full details click the link above.

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**[Take part in the National Literacy Trust annual literacy survey](#)** | For information | All schools

Since 2010, the National Literacy Trust has conducted an annual literacy survey of more than 40,000 children and young people, aged 8 to 18, from across the UK. This survey provides essential data on children's literacy behaviours, attitudes and enjoyment levels, which allows us to track annual trends and provides a consistent national measure of children's literacy. This data provides an essential evidence base and informs all of the National Literacy Trust's campaigning and programmatic work.

For full details click the link above.

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**Suffolk Education Partnership** | For information | All schools

The first steering group of the Suffolk Education Partnership met in December 2022, including representatives from LA maintained school leaders, CEOs of academy trusts in Suffolk and LA officers. The notes are here: [Suffolk Education Partnership Steering Group](#)

If you would like to be part of any of the task groups referenced, please contact [Teresa.Spilling@suffolk.gov.uk](mailto:Teresa.Spilling@suffolk.gov.uk).

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Department  
for Education

**[DfE Grants to Schools for Mental Health Training](#)** | For information | All schools

DfE is offering eligible schools and colleges (settings) a grant of £1200 to pay for senior mental health leads "senior lead" training. Grants are available for around a third of all state schools and colleges in the 2022 to 2023 financial year, with the aim of offering grants to all settings by 2025.

For full details click the link above.

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## [Introducing the new Suffolk RE Syllabus 2023](#) | For information | All primary schools

To introduce the new Suffolk RE Agreed Syllabus 2023 and identify necessary changes to your current RE provision.

This course will run on the following dates:

- Thursday 23 February 2023, 9.30am – 12.00pm for CofE schools and academies
- Tuesday 23 May 2023, 9.30am – 12.00pm for Community primaries and academies

For full details click the link above.

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## [Has your school signed up to Suffolk CPD?](#) | For information | All schools

Thank you to all the schools which have registered for an account for the new learning platform, Suffolk CPD, which launched in April 2022. School staff can access Suffolk CPD once registered.

For full details click the link above.

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## [Careers in the Arts Day hosted by Britten Pears Arts](#) | For information | All schools

Friday 3 February at 9:30am

Students in KS4 and KS5 are invited to join us at Snape Maltings for a day of talks and practical sessions from industry professionals in the arts. This will be focussed on careers in the arts that don't involve performing. Students will have the chance to take part in breakout sessions and there will also be a panel talk and Q&A session with professionals from across the industry.

- Years 10-13 (ages 14-18)
- Places are free but must be booked in advance.

For full details click the link above.

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## SEND/Inclusion



[Please see here an update to the offer and referral process from SES.](#)

Please also see updates regarding our new training offer.

For full details click the link above.

**Contact:** [Izzy.Connell@suffolk.gov.uk](mailto:Izzy.Connell@suffolk.gov.uk)

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Information, advice and guidance for SENCOs and pastoral staff in Suffolk Programme 2022/23.

As a continued commitment to support the school system across Suffolk, and in line with the graduated response for access to services, all the events listed are free at the point of delivery to school staff who work with vulnerable children.

For full details click the link above.

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The Inclusion Support Line is an advice line for education setting based staff, to help you source advice and information to meet the needs of children and young people with SEND as early as possible.

What can you contact us about?

- Understanding processes and pathways in Inclusion Services
- Signposting to other services and organisations
- Information on what is available to meet a particular need
- Advice on options for a child at risk of exclusion or in crisis
- Support around thresholds, complex cases or multi-agency involvement

You can call us Mon-Fri 9am-5pm on 01473 265502, email us at [localoffer@suffolk.gov.uk](mailto:localoffer@suffolk.gov.uk) or find out more information here: [Inclusion](#)

[Support Line | Suffolk Local Offer](#)

To find out more about the other SEND support services available, you can also visit [SENCO Central | Suffolk Local Offer](#)

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## Hub updates



[Alpha Teaching School Hub](#) | For information | All schools

[Advantaging the Disadvantaged](#) 22-23 - Launching Spring Term 2023

[SEND Solutions 22-23](#) 4.00pm - 4.45pm

**4 sessions** – 6 December 2022, 18 January 2023 and 9<sup>th</sup> February 2023

[Elevation Coaching and Consulting - Diversity](#) – **3 diversity videos for £100**

Please visit our [website](#) to see our Wider CPD offers.

For full details click the link above.

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**Unity Teaching School Hub** | For information | All schools

[Register here](#) to join the Unity Teaching School Hub **Mental Health Matters twilight series**. The next session on Monday 16 January, 3.45-5pm, is led by expert colleagues from the Norfolk and Suffolk NHSFT Psychology in Schools team and focuses on **'Working with behaviour: what helps and can make a difference'**.

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**Angles Maths Hub – free and funded mathematics CPD opportunities** | For information | All schools

Angles Maths Hub promotes excellence in maths teaching in Norfolk and Suffolk, and is part of the national network, backed by the National Centre for Excellence in the Teaching of Mathematics.

We offer training and resources from primary through to sixth form, helping teachers across the region support their pupils to achieve their very best.

To express your interest and request further details for any of our opportunities, complete our short form: [Maths Hub Expression of Interest Form \(google.com\)](#)

Contact: [admin@anglesmathshub.org](mailto:admin@anglesmathshub.org)

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## Key contacts

In the event of a bereavement within your school community or for leadership wellbeing support please contact the Schools Organisational Support Education Officers: [edorgsupport@suffolk.gov.uk](mailto:edorgsupport@suffolk.gov.uk) or phone 01473 263942

For COVID related queries email: [ehpt@suffolk.gov.uk](mailto:ehpt@suffolk.gov.uk)

If you have any queries or concerns about Safety, Health and Wellbeing in general, please check out the resources on the [SHaW pages of Suffolk Learning](#) and contact the LA's SHaW Advisor via [nina.bickerton@suffolk.gov.uk](mailto:nina.bickerton@suffolk.gov.uk).

You should contact your Standards and Excellence Partner or call 01473 263942 / email [ELStandardsandexcellence@suffolk.gov.uk](mailto:ELStandardsandexcellence@suffolk.gov.uk) if you would like to discuss your planning.

If school leads are aware of any potential Elective Home Education (EHE) cases and need any support, the EHE team are able to offer advice and guidance. [More information can be found via this link](#)

For the most recent information on School Travel visit the [Suffolk Onboard website](#).

Schools Helpline: 01473 263942

In the event of being unable to speak to someone or leave a voicemail message email [ELStandardsandexcellence@suffolk.gov.uk](mailto:ELStandardsandexcellence@suffolk.gov.uk).

SENCO helpline: 01473 296631 (open 3.30 to 4.30 Monday-Friday)

For general advice and signposting on any aspect of SEND provision or process, please call the Inclusion Support Line on 01473 265502. Open Monday-Friday 9am-5pm.

[Key contact information for Suffolk school and setting leaders](#)

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## Training



**Suffolk Assessment and Moderation Team – Writing assessment support at year 6** | For information | All primary, junior and middle schools

The Suffolk Assessment and Moderation team invite year 6 teachers to attend one of eight sessions across the county this February to discuss the writing their Year 6 pupils have done so far this year and to consider the next steps in writing for the pupils. These sessions have been planned well ahead of the final assessment so that the focus can be on development for the pupils rather than the final outcomes.

Each session will be supported by Jacqui Noon, an experienced year 6 teacher and the Lead Key Stage 2 moderator for Suffolk.

If you have any questions or queries, please email [elstandardsandexcellence@suffolk.gov.uk](mailto:elstandardsandexcellence@suffolk.gov.uk).

For full details including dates and venues, please click the link above.

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**SENDIASS sessions for parents and carers** | For information | All schools

Suffolk SENDIASS provides impartial and confidential information, advice and support to children and young people with SEND, and their parents and carers.

For full details click the link above.

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**National Professional Qualification for Leading Literacy** | For information | All schools

Sign up for the National Literacy Trust's February 2023 cohort for the **National Professional Qualification for Leading Literacy (NPQLL)**.

More information, including how to register, can be

found [here](#).

Closing date for applications is 1 February 2023.

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**National Professional Qualifications (NPQs) across Norfolk and Suffolk in 2022/23** | For information | All

schools

From February 2023, the St Edmundsbury and Ipswich Diocesan Multi Academy Trust and Diocese of Norwich are offering the following Church of England NPQs – Leading Teaching (NPQLT), Senior Leader (NPQSL),

Headship (NPQH), Leading Teacher Development (NPQLTD), Leading Behaviour and Culture (NPQLBC) as well as Early Headship Coaching Offer (EHCO).

These are available fully funded

For full details click the link above.

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**Career Development Opportunities with Angles Maths Hub** | For information | All schools

We are offering two, free twilight sessions to share with strong and passionate teachers and leaders of mathematics opportunities to train with the NCETM and work with the Angles Maths Hub team from September 2023.

See the flyer attached for more details, including the session sign up link via our Eventbrite page.

For full details click the link above.

**Contact:** [admin@anglesmathshub.org](mailto:admin@anglesmathshub.org)

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**Assessment in secondary computing - remote - short course** | For information | All secondary schools

**Date:** 1 February 2023

Time: 4.00pm-5.30pm

During this session, you will explore formative assessment strategies and their key characteristics, such as using general questioning to gauge student understanding and hinge questioning. Also explore how to effectively make use of summative assessments including baseline assessments and diagnostic questions.

For full details click the link above.

**Contact:** [computerhub@wsc.ac.uk](mailto:computerhub@wsc.ac.uk)

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**Representing algorithms using flowcharts and pseudocode – remote CPD** | For information | All secondary schools

**Date:** 6 February 2023

Time: 9.30am – 3.00pm

This remote CPD will help improve your knowledge of algorithms to the level appropriate for up to GCSE teaching.

For full details click the link above.

**Contact:** [computerhub@wsc.ac.uk](mailto:computerhub@wsc.ac.uk)

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**[Adapted teaching and effective learning interventions in secondary computing](#)** | For information | All secondary schools

**Date:** 13 February 2023  
Time: 9.30am – 3.00pm

This CPD takes the best evidence and practice for education recovery and applies it to computing, with a spotlight on effective and sustainable approaches to subject-specific challenges and issues.

For full details click the link above.

**Contact:** [computerhub@wsc.ac.uk](mailto:computerhub@wsc.ac.uk)

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If someone else in your school would like to receive Suffolk Headlines email [suffolkheadlines@suffolk.gov.uk](mailto:suffolkheadlines@suffolk.gov.uk)

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