

MINUTES

Meeting:	SEND Programme Board	
Purpose or Mandate:	To provide strategic oversight and direction for the implementation of the SEND reforms	
Date:	27 May 22	
Place:	Teams Meeting	
Times:	9:00-12:00	
Members:	<p>Allan Cadzow (AC) (Joint Chair) Lisa Nobes (LN) (Joint Chair) Ros Somerville (RS) (Joint SRO) Lianne Joyce (LJ) (Joint SRO) Wendy Allen (WA) Lawrence Chapman (LC) Codrutza Oros-Marsh</p> <p>Nicki Howlett (NH) Paul Hill (PH)/Sarah Gibbs (SG) Sharon Jarrett (SJ)/Nicki Cooper (NC) Adrian Orr (AO) - Julia Grainger rep Rebecca Hulme (RH)/Tracy McLean (TMc) Nic Smith-Howell (NSH) Garry Joyce (GJ) Sarah Nasmyth-Miller (SNM) Rowena Mackie (RM) Tom Maltby (TM) Lynne Stabler (LS) Toni Wasag</p>	<p>Director for CYP (SCC) Chief Nursing Officer, East and West CCGs AD, Inclusion (CHW, SCC) Associate Director of Nursing- CYP and MH SEND Programme Manager CEO SENDAT AD Children's Social Care, Corporate Parenting, Commissioning and Youth Justice SENDIASS CFYP Suffolk NSFT Public Health AD, Education, Skills & Learning(CHW, SCC) Great Yarmouth & Waveney CCG</p> <p>AD of Integrated Community Paediatric Srvs AD Children's Transformation (SCC/CCGs) AD, ACS Head Teacher Northgate School Head Teacher Holbrook Academy Head Teacher St Mary's SPCF</p>
Invited to Attend	Izzy Connell (IC), Headteacher SES – Priority Lead Mark Gower (MG), GY&W CCG DCO Kathryn Searle (KS) IES/WS CCG Clare Besley (CB), Integrated Service Manager - Priority Lead Fran Arnold (FA), Head of Children Social Care Field Work Julia Ilott (JI)– Engagement Hub Lead Francesca Alexander – Head of SEND Hannah Holder – DCSO Jack Walker – DCO Julia Grainger (Rep for Adrian Orr)	

Invited Guests:	Dominic Luscombe (DC) Impower Amy Long (AL) Impower Gemma Morgan Laura Greenland Harriet Wakeling

PART A – contains items that could be disclosed in full to the public and staff

Item No	Item Description	Lead Officer
1.	Welcome & Introductions. Apologies: Hannah Holder, Adrian Orr, Lynne Stabler, Nicki Howlett, Sarah Nasmyth-Miller, Codrutza Oros-Marsh, Paul Hill, Nicky Cooper, Rebecca Hulme, Mark Gower, Kathryn Searle, Clare Besley Fran Arnold, Fran Alexander, Jack Walker, Graham Beamish	Allan Cadzow
2.	Minutes from January 2022 Meeting - Agreed Action Log- to update action log. – See Action Log	Allan Cadzow
3.	Case Study – Review of Arlo case study. We do not have any more planned case studies please can board members provide suggestions to Wendy. Action – Contact Sue Willgoss for case study	Wendy Allen
4.	<u>SPCF Coproduction Update</u> <ul style="list-style-type: none"> First event at the Mix in Stowmarket opportunity to meet with Allan Cadzow, PACT, BEANS, SCC, CYP engagement hub and Suffolk Carers Matters and many others. Emergency General meeting as currently an unincorporated association, meeting did not have enough quorum second meeting on 12 May agreed to change SPCF to charitable incorporated organisation. <u>SPCF Membership:</u> <ul style="list-style-type: none"> 251 – Full Members 2 – Affiliate Members 3 – Partner Organisations <p>An event will be held on 6 June on sensory processing this will be a virtual meeting, members only and then second event which will be open to everyone else.</p> <p>Another open forum event is planned for Lowestoft & Waveney and will ask SCC to attend.</p> <p>The aim of the open event to let parent/carers know what has happened and what has changed recently.</p>	Toni Wasag

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	<p>It is a busy time, and the forum are focused on being part of what is necessary wherever possible.</p> <p>ACTION Promote SPCF open event forum.</p>	
5.	<p>SRO Report and SEND Performance KPIs</p> <p>(Please note KPI commentary has not been provided for April, KPI's are under review).</p> <p>Key areas to hi-light:</p> <ul style="list-style-type: none"> Emotional Wellbeing hub have been very closely monitoring and note that good progress has been made in reduction of 60% in waiting list since July 2021, caseloads. It is good news but there are still significant pressures. Neurodevelopment Disase pathway have launched there are a few issues, that have been resolved. Communications are planned and there will be a review point at 3 months and 12 months. Care Education treatment reviews must be completed for any one at risk of tier 4 and placed on the dynamic risk register for young people that we have a level of concern for. There are key learning points coming out, the report will come to board later in the year. Key Worker initiative is being progressed and recruitment is happening, function is to support YP and hold services to account and ensure there are no blockers to ensure that young people get the support that they need. Shortbreak's are currently being reviewed how we use the funding to look at how we meet all of the needs of YP include those people with mental and complex needs. Communication – Local Offer website has been updated and pages have been updated to ensure the path is clearer. Currently Looking at good examples elsewhere, for example Rotherham. Priority 1 are planning an autumn term week of promoting Inclusion, hi-lighting schools, looking at Inclusion Quality Mark. Working on FAQ's to make navigation easier for the Local Offer. Working with Workforce Development for own team on new induction and training offer and CPD for all colleagues. Moving into Adulthood Priority 4 has least development, major concern – all reforms are around ensuring young people leave education to have independent adult lives. Looking at mapping clearer post 16 offer, look at those YP that are transitioning. We are reviewing transition guide, thinking about YP voice. Capital update due to be provided by Laura Greenland Scrutiny papers are currently being signed off and will be circulated shortly. Recruiting to £1.1 million, 3 new leads for Family Services reporting to Family Service Managers. Next stage will be for Coordinators, and creation of Education Access Team to better monitor part time timetables, fixed term exclusions and permanent exclusions. We now receive updates on part timetables to centralise and ensure we receive and monitor at a child level and a whole school level. Looking at commissioning a PRU to provide outreach as needed. Adverts are out, 3 teachers and 3 officers – This work will be removed from Family Services. We have recruited to Inclusion Support Line, these people will start induction in July. 	

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	<ul style="list-style-type: none"> 20-week data is decreasing main reason is capacity of EP's, we are looking at everything we can do to increase the capacity. We have gone out to recruit 3 New EP posts and only successful in appointing to 1. Last year we were just below 90%, we can do it, but the limiting factor is EP's. KPI Working group has been set up will bring update to next programme board. <p>Liquid Logic (LL) Update – See slides</p> <p>Harriet Wakeling intro</p> <p>Harriet is leading to move EHCP Process to Liquid Logic, Sophie Cooke is Project Officer. Currently recruiting Programme Manager to lead on this.</p> <p>There are a number of workstreams, and we need to ensure we do not break any process, there are task and finish groups to connect with attendance and school transport to mitigate against any changes.</p> <p>There may be a lot of interest in this programme, we will create an update comms slide to keep stakeholders updated.</p> <p>Governance arrangements – Request that SEND Programme Board provide governance for the programme of work.</p> <p>ACTION - Stakeholder Engagement – request for Education & Social Care and Health representation. Julia Grainger, Nic Smith Howell & Lianne Nunn</p> <p>Recorded thank you for Harriet on the work.</p> <p>YPN Pledge update</p> <p>See separate document.</p>	
6.	<p>SEND Capital Review</p> <p>See presentation</p>	Laura Greenland
7.	<p>System indicators for SEND</p> <p>Tricordant have been contracted to work with SCC and CCGs to identify strategic priorities for each area identified. Please see Board paper.</p> <p>Board feedback includes that the indicators are not correct, and this has not been produced in coproduction or consultation with key stakeholders.</p> <p>it is a duplication. Of our SEND Priorities.</p> <p>ACTION – GJ to feedback to Tricordant that further engagement with SEND stakeholders is required and that this should not be another priority framework, we should use the current SEND Strategy.</p>	Garry Joyce
8.	<p>SEND/AP Green Paper</p> <p>The consultation has now been extended to 22nd July 2022.</p> <p>Review has key challenges</p> <ul style="list-style-type: none"> Better access for families through proportionate assessments and Family Help Support changes to EHCP template and work on DSCO's Support for smoother transition processes 	Ros

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	<ul style="list-style-type: none"> • Recommends a law commission Review into legislation for disabled children <p>TW – Raise that some parents are struggling to have mediation due to availability.</p> <p>ACTION – RS will raise with Fran re mediation access.</p>	
9.	<p>Communication Plan</p> <p>Due to time this will be circulated with the draft minutes.</p>	Wendy Allen
10.	<p>Forward Plan</p> <p>AC, WA & RS to discuss</p>	Allan Cadzow
11.	<p>Any Other Business</p> <p>None</p>	All
	Next Meeting is scheduled for Thursday 21 July, 10am – 1pm via MS Teams	