

KEY	
White	Action required
Amber	Outstanding/overdue action
Blue	Completed and closed

SEND PROGRAMME BOARD ACTION LOG						
Action No.	Meeting Date	Action	Owner	Deadline	Progress	Action Status
166	20-Jan-20	All board members to visit schools across Suffolk to see the YP in their own environment. Please ask Susie Tulk to help co-ordinate.	All	24/03/2020	on hold due to COVID, Jul-21 - consider from September 2021	Ongoing
203	27-Jul-21	KPI1 - AC & NH to discuss PC survey and possible include Healthwatch survey	AC/NH	Sep-22	28/09 NH to arrange meeting. NH to discuss with SPCF to develop, KPI review to start April-22	In progress
204	27-Jul-21	KPI's to be reviewed alongside work with KS,SB & following outcome from the SEND Independent Review	SB/KS/GB	Sep-22	Outcomes meeting scheduled for 16/02/22. KPI review to start April-22	In progress
207	28-Sep-21	Paul Hill to Contact KS regarding Health Outcomes	PH & KS	Sep-22	Follow up in January 22. KPI Review to start April-22	In progress
209	28-Sep-21	SEND Report & Integrated plan will be produced in Easy Read	WA & JI	Dec-21	WA to contact Nicola Warwick, Initial discussions with IMPOWER Work to commence Feb-22. Work is underway with SCC Comms team. Slight delay due to capacity and vacancy for SCC Communication officer in LO team. Work will recommence Apr-22. Consider if thjis is still necessary, due to vacancy and capacity in comm sthis has not been progressed. May -22 AC to discuss with Comms 'Easy Read' support available.	In progress
215	25-Nov-21	Board members to follow up pledges to YPN (See minutes for detail)	All	Dec-22	Update needed, on agenda for May-22. Update provided next update December 22	In progress
217	24-Jan-22	Session for colleagues across, Health, Educaton & Social Care to map case study Amy to new model pathways and review differences	WA, LN, KS, HH, SB	May-22	28/04/ - WA Emailed colleagues to arrange a session. 25/05 Chased colleagues	
218	24-Jan-22	AC & LN to discuss how Health join up with SEND Accountability Board	AC & L Nobes	Mar-22	Update due at PB May. AC to discuss with Lisa Nobes how health are represented at SENDAB	Outstanding
228	27-May-22	WA to contact Sue Willgoss regarding case study permission	WA	Jul-22	Requested 24/06/22	
230	27-May-22	Harriet to discuss with Julia Grainger, Nic Smith Howell, Lianne Joyce and Hannah Holder on representation for LL group	HW	Jul-22	Working groups now involve volunteered members	Completed
231	27-May-22	GJ to feedback to Tricordant that the priorities need to be coprodcued with SEND stakeholders, and should not create anything out of the SEND Programme Board	GJ	Jun-22	RS, LJ and WA completed template transferring SEND Programme and adding development of work including I Statements	Completed
232	27-May-22	RS to discuss with FA re mediation contract as some parents are being told there is no availability	RS	Jul-22	Discussed with Fal, further discussion are underway	In progress