

SEND Governance Forward Plan (March 2021)

Meeting Title	Meeting Date/time	Meeting Room	Deadline for Papers	Proposed Agenda Items	Responsible Officers
SEND Priority Leads Meeting	27 th April 2021 10-12	MS Teams		Update on all Priorities – progression and challenges Risk Register Update on key priority deadlines	
SEND Priority Leads Meeting	18 th May 2021 10-12	MS Teams		Update on all Priorities – progression and challenges Risk Register Update on key priority deadlines	
SEND Programme Board	28 th May 2021 10-1pm	MS Teams	17th May 2021	Programme Updates Case Study (Child's voice) 30 mins – rota SRO report and Priority 1 – 4 updates KPIs Feedback on Mar – Oct Parent experience Comms Messages Focus Health KPI update paper Outcome framework and supporting action plan Draft Cabinet Paper - Next phase of SEND Strategy and review of prior Strategy	TW GB / LN GB / LN SPCN All LNun KS/SB GB
SEND Priority Leads Meeting	23 rd June 2021 10-12	MS Teams		Update on all Priorities – progression and challenges Risk Register Update on key priority deadlines Comms messages	

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Meeting Title	Meeting Date/time	Meeting Room	Deadline for Papers	Proposed Agenda Items	Responsible Officers
SEND Priority Leads Meeting	15 th July 2021 10-12	MS Teams		Update on all Priorities – progression and challenges Risk Register Comms messages	
SEND Programme Board	27 th July 2021 10-1pm	TBC MS Teams	15th July 2021	Programme Updates Case Study (Child's voice) 30 mins – rota SRO Report and Priority 1 – 4 update KPIs Risk Register Comms Messages SEN2 Focus Private Diagnosis of ASD/ADHD (GJ)	
SEND Priority Leads Meeting	16 th Sept 2021 10-12	TBC MS Teams		Update on all Priorities – progression and challenges Risk Register	
SEND Programme Board	28 th Sept 2021 10-1	TBC MS Teams	16th Sept 2021	Programme Updates SRO Report and Priority 1 – 4 KPIs Risk Register SEND Reform Grant Action Log Comms messages Focus	

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Meeting Title	Meeting Date/time	Meeting Room	Deadline for Papers	Proposed Agenda Items	Responsible Officers
SEND Priority Leads Meeting	21 st Oct 2021 12-2	TBC MS Teams		Update on all Priorities – progression and challenges Risk Register Update on key priority deadlines	
SEND Priority Leads Meeting	16 th Nov 2021 10-12	TBC MS Teams		Update on all Priorities – progression and challenges Risk Register Update on key priority deadlines	
SEND Programme Board	25 th Nov 2021 10-1pm	TBC MS Teams	15th Nov 2021	Programme Updates Priority 1 – 4 SRO Report Risk Register SEND Reform Grant Action Log Communications & Engagement Report/ messages for SU SEND Performance KPIs/SEN2 Focus	
SEND Priority Leads Meeting	14 th Dec 2021 12-2pm	TBC MS Teams			