

Minutes

Meeting:	SEND Programme Board		
Purpose or Mandate:	To provide strategic oversight and direction for the implementation of the SEND reforms		
Date:	25 March 2021		
Place:	Teams Meeting		
Times:	10.00-13.00		
Members:	Allan Cadzow (AC) (Chair) Judith Mobbs (JM) (Joint SRO) Lisa Nobes (LN) (Joint SRO) Graham Beamish (GB) Lawrence Chapman (LC) Walter McCulloch (WMc) Nicki Howlett (NH) Paul Hill (PH) / Sarah Gibbs (SG) Anne Humphrys (AH)/Clare Kingaby-Lewis (CKL) Sharon Jarrett (SJ)/Nicki Cooper (NC) Adrian Orr (AO) Rebecca Hulme (RH)/Tracy McLean (TMc) Nic Smith-Howell (NSH) Garry Joyce (GJ) Lianne Nunn (LNun) Sarah Nasmyth-Miller (SNM) Tom Maltby (TM) Rowena Mackie (RM)	Director for CYP (SCC) AD, Inclusion & Skills (CHW, SCC) Chief Nursing Officer, East and West CCGs SEND Programme Manager CEO SENDAT AD Children's Social Care and Youth Justice SENDIASS CFYP Suffolk NSFT Suffolk Parent Carer Network Public Health AD, Education & Learning (CHW, SCC) Great Yarmouth & Waveney CCG AD of Integrated Community Paediatric Svcs AD Children's Transformation (SCC/CCGs) Associate Director of Nursing- CYP and MH Head of Operations and Partnerships, ACS Headteacher Holbrook Academy Headteacher Northgate School	<u>Attend</u> Y Y N Y Y Y Y PH&SG AH N Y TM Y Y Y N N Y
Invited to Attend	Tracy Winwood (TW), SEND Manager (Family Services) Mark Gower (MG), GY&W CCG DCO Kathryn Searle (KS) IES/WS CCG DCO Clare Besley (CB), Early Help Service Manager		Y Y Y Y
Invited Guests:	Brian Gale (BG) – DfE SEND Adviser Julia Ilott (JI) – Engagement Hub Lead		Y N

PART A – contains items that could be disclosed in full to the public and staff

Item No	Item Description	Lead Officer
1.	<p>Welcome & Introductions & Apologies:</p> <p>Lisa Nobes Clare Besley Sarah Nasmyth-Miller Nicki Cooper Rebecca Hulme</p> <p>Did not attend: Tom Maltby Julia Ilott</p>	Allan C
2.	<p>Minutes from January 2021 Meeting</p> <p>Minutes were agreed.</p> <p>Action Log was updated</p>	Allan Cadzow
3.	<p>SRO Report and SEND Performance KPIs</p> <p>SRO Report – was presented by JM and LNun.</p> <p>C&I School in Ipswich, which is a DfE led project, is not progressing as quickly as originally anticipated. DfE pressures have impacted on their capacity to move forward. Action: - Brian G offered to make some enquires to be informed by advice from Joy Stodart via JM about what challenges are ongoing.</p> <p>Delays to new placements at St Edmunds, Bury St Edmunds are not able to be mitigated by collaboration arrangements with Riverwalk.</p> <p>Murrayside will be interim arrangement for delays in placements at Chantry, with staff from Chantry supporting this.</p> <p>Cllr Rivett supporting identification of interim solutions for delays at Oulton Broad, however options are limited.</p> <p>Programme Board members reported on work to reduce the impact of waiting times on CYP:</p> <ul style="list-style-type: none">• Barnardo's to take 200 families from the Emotional Wellbeing Hub.• Autism and ADHD waiting list the recovery plan is operating evening and weekend sessions.• Preparing a video for parents re additional support while waiting for appointments. Neuropathway procurement is ongoing.• Whole system approach was being taken working with children's Social Care, Family Focus team and the Early Help offer. Making welfare calls and liaising with referrers. <p>It was clarified that the Reasonable Adjustment Taskforce (currently paused) was about ensuring disabled children are not disadvantaged in accessing services.</p> <p>The KPI was presented:</p> <ul style="list-style-type: none">• Strong improvement noted in EHC assessment completed in 20 weeks.	Judith Mobbs

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	<ul style="list-style-type: none"> • A parent letter has been sent re ADHD delays. Demand is still a challenge. A non-medical prescriber has been secured to focusing on existing caseload. • Work in Waveney is similar to the rest of Suffolk with the impact of COVID and recovery programme. SALT has been through procurement and contracted to Cambridgeshire Community Services NHS Trust who also provide HCP in Norfolk. • Interviews next week for clinical nurse specialist to support the EWB Hub. Data analysis weekly dashboard report to help the teams. • An internal SEND website has been established for staff and also mandatory e-learning for staff with the help from local authority. <p>SPCN / AO provided a verbal update of themes on return to school.</p> <ul style="list-style-type: none"> • positive report on reintegration as able to have a gradual reintegration. • Lot of confusion over testing but clarification given. • Fixed term exclusions behaviour policy in some schools can be seen as a punitive measure rather than a supportive approach. Regular monthly meetings with Education and Skills to triangulate that info. • SPCN have sent 2000 Vaccinations eligibility letters and ways of booking for Suffolk to enable children to return to school. • Generally, a strong return for primary other than IP3 issue re COVID infections. Increase in attendance in AP. • Pockets of some schools with staff absences. 	
4.	<p>SEND Strategy 2021/23 next steps and sign off.</p> <p>JM presented the Paper.</p> <p>Identified changes to the Strategy 1 pager were agreed and the Board endorsed the new strategy.</p>	Judith Mobbs
5.	<p>Development of a new Outcomes Framework for the new SEND Strategy 2021/23</p> <p>Kathryn Searle and Stacy Bell updated that work was in progress.</p> <p>Action: Proposed Outcomes Framework as agenda item for May Board</p>	Kathryn Searle/ Stacy Bell
6.	<p>Programme Governance for new strategy 2021/23</p> <p>JM presented the SEND Programme Governance Report following a Task & Finish group review of the governance arrangements.</p> <p>A Children Services Scrutiny Committee from June 2021 with invitations for appropriate people depending on the topic will replace the scrutiny function of the SEND Oversight Board.</p> <p>The recommendations in the paper were agreed</p>	Judith Mobbs
7.	<p>PEX Deep Dive</p> <p>JM presented the Suffolk Permanent Exclusion (PEX) Deep Dive Paper</p> <p>The Phase 2 in depth study of 15 pupil cases is not in the public domain as children are potentially identifiable. The KLOEs in the report to the Programme Board are summarised directly from the Phase 2 report.</p>	Judith Mobbs

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	<p>The Board welcomed the report which is very clear about the significant challenge.</p> <p>The Board discussed the theme of persistent disruptive behaviour in secondary schools as the most common reason for PEX:</p> <ul style="list-style-type: none"> • It was noted that there is confusion between behaviour and causes of behaviour. Some teachers are more experience than others, so practice is variable and more work to do on how we support this. • Behavior is a form of communication. Children need space and mechanisms to offload. Lots of work to be done to win hearts and minds. We must teach good behavior. Need to move to a positive behaviour framework. • Resources in schools are stretched when considering support beyond the EHCP, for example many schools do not have the room for dedicated sensory spaces. • Importance of early intervention and identify challenging behaviour earlier. • BG noted the Steps programme (outside Suffolk) has been reported as having a helpful impact it had on exclusions. • Too many children are on part time timetable which is an unrealistic arrangement without issues being addressed. <p>The Board endorsed the Priorities and Next Steps identified in the paper.</p>	
8.	<p>QA report for first full cycle</p> <p>Stacy Bell presented the first cycle of the SEND Quality Assurance Programme.</p> <p>The paper and the positive trend in Audit scored were welcomed by the Board</p>	Tracy Winwood/ Stacy Bell
7	<p>Forward Plan updated</p> <ul style="list-style-type: none"> • Case Study - each stakeholder to lead on bringing a different case study to Programme Board to inform our work – to involve the voice of all parties • May 2021 - Health KPI update paper – Lianne Nunn • July 2021 - Private Diagnosis of ASD/ADHD – Garry Joyce. • May 2021 - Draft Cabinet on new strategy including summary report on what has been achieved – Graham Beamish Co-ordinating • May 2021 - Outcome Framework and supporting Action Plan to sit under the strategy – Stacey Bell / Kathryn Searle • May 2021 – Feedback on Parent Experiences Mar-Oct 2020 	
8	<p>Any Other Business</p> <p>The Board thanked Judith Mobbs for all that had been done to improve Inclusive Services over the last few years.</p>	

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	<p>Fran Arnold will take over Priority 4 Lead from April.</p> <p>In the process of appointing the new AD for Inclusion – interviews have been concluded.</p> <p>Adrian Orr will be taking on Skills portfolio within CYPS.</p>	
9.	<p>Next Meeting is scheduled for Friday 28 May 2021, 10-1pm as a MS Teams meeting.</p>	