

KEY	
White	Action required
Amber	Outstanding/overdue action
Blue	Completed and closed

SEND PROGRAMME BOARD ACTION LOG						
Action No.	Meeting Date	Action	Owner	Deadline	Progress	Action Status
166	20-Jan-20	All board members to visit schools across Suffolk to see the YP in their own environment. Please ask Susie Tulk to help co-ordinate.	All	24/03/2020	on hold due to COVID, Jul-21 - consider from September 2021	Ongoing
203	27-Jul-21	KPI1 - AC & NH to discuss PC survey and possible include Healthwatch survey	AC/NH	Jul-22	28/09 NH to arrange meeting. NH to discuss with SPCF to develop, KPI review to start April-22	
204	27-Jul-21	KPI's to be reviewed alongside work with KS,SB & following outcome from the SEND Independent Review	SB/KS/GB	Jul-22	Outcomes meeting scheduled for 16/02/22. KPI review to start April-22	
207	28-Sep-21	Paul Hill to Contact KS regarding Health Outcomes	PH & KS	Jul-22	Follow up in January 22. KPI Review to start April-22	
209	28-Sep-21	SEND Report & Integrated plan will be produced in Easy Read	WA & JI	Dec-21	WA to contact Nicola Warwick, Initial discussions with IMPOWER Work to commence Feb-22. Work is underway with SCC Comms team. Slight delay due to capacity and vacancy for SCC Communication officer in LO team. Work will recommence Apr-22	In progress
212	25-Nov-21	L Nunn and R Hulme to discuss linking together regarding commissioning for bereavement support	Lnunn & Lnobes	Mar-22	Amendment R Hulme & L Nunn re Suffolk Wide approach, connect PH - Chris Pyburn	Ongoing
215	25-Nov-21	Board members to follow up pledges to YPN (See minutes for detail)	All	Mar-22	Update needed	In progress
217	24-Jan-22	Session for colleagues across, Health, Education & Social Care to map case study Amy to new model pathways and review differences	WA, LN, KS, HH, SB	May-22		
218	24-Jan-22	AC & LN to discuss Health Accountability Board and join up	AC & L Nobes	Mar-22		
219	24-Jan-22	WA to widen communication of the Integrated Plan	WA	Feb-22	Easy read version has been delayed due to capacity, work will restart April 2022. Communication has been strengthened across partnership meetings, with attendance at team meetings across CYP.	In progress
220	24-Jan-22	WA to complete Communication plan actions	WA	Mar-22	Completed, YP section added, AC weekly message updated and open letter shared.	Completed