# SEND Governance Forward Plan (July 2021)

| Meeting Title | Meeting Date/time | Meeting Room | Deadline for Papers | Proposed Agenda Items | Responsible Officers |
|---|---|---|---|---|---|
| **SEND Priority Leads Meeting** | 15th July 2021 10-12 | MS Teams | | Update on all Priorities – progression and challenges<br>Risk Register<br>Comms messages | |
| **SEND Programme Board** | 27th July 2021 10-1pm | TBC MS Teams | **15th July 2021** | **Programme Updates**<br>Case Study (Child's voice) 30 mins – rota<br>SRO Report and Priority 1 – 4 update<br>KPIs<br>Risk Register<br>Comms Messages<br>SEN2<br>Specialist Education Panel Process<br>PEX<br>Outcomes Framework<br>SEND Review | |
| **SEND Priority Leads Meeting** | 16th Sept 2021 10-12 | TBC MS Teams | | Update on all Priorities – progression and challenges<br>Risk Register | |
| **SEND Programme Board** | 28th Sept 2021 10-1 | TBC MS Teams | **16th Sept 2021** | **Programme Updates**<br>SRO Report and Priority 1 – 4<br>KPIs<br>Risk Register<br>SEND Reform Grant<br>Action Log<br>Comms messages<br>Review of board<br>**Focus** | |

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| Meeting Title | Meeting Date/time | Meeting Room | Deadline for Papers | Proposed Agenda Items | Responsible Officers |
|---|---|---|---|---|---|
| | | | | Private Diagnosis of ASD/ADHD   (GJ) (Moved from July Board at GJ request) | |
| **SEND Priority Leads Meeting** | 21st Oct 2021 12-2 | TBC MS Teams | | Update on all Priorities – progression and challenges Risk Register Update on key priority deadlines | |
| **SEND Priority Leads Meeting** | 16th Nov 2021 10-12 | TBC MS Teams | | Update on all Priorities – progression and challenges Risk Register Update on key priority deadlines | |
| **SEND Programme Board** | 25th Nov 2021 10-1pm | TBC MS Teams | **15th Nov 2021** | **Programme Updates** Priority 1 – 4 SRO Report Risk Register SEND Reform Grant Action Log Communications & Engagement Report/ messages for SU SEND Performance KPIs/SEN2 **Focus** | |
| **SEND Priority Leads Meeting** | 14th Dec 2021 12-2pm | TBC MS Teams | | | |