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# Suffolk

# Headlines

**Raising the Bar** 2018-2020  
Ensuring every child in Suffolk  
can achieve their full potential



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*The weekly bulletin presenting information for all schools from  
Suffolk County Council*

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**Tuesday, 15 March 2022**

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**The local authority (LA) is working with partners across the sector to coordinate responses to the government's regular and frequent announcements about arrangements for schools and settings.**

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**Message from Allan Cadzow - Director for Children and Young People,  
Suffolk County Council**

**To all school and setting leaders – Tuesday, 15 March 2022**

**Message from Allan Cadzow**

**Corporate Director for Children & Young People**



We know that COVID is still having an impact in schools and settings across the county though thankfully case numbers continue to fall.

Thanks to all of you who have taken the time to share feedback on these messages and Suffolk Headlines generally to [suffolk.headlines@suffolk.gov.uk](mailto:suffolk.headlines@suffolk.gov.uk) . I am interested in any views on how these

can be more useful or any suggestions on changing the content or frequency.

I wanted to share with you that Matthew Cooke, our Virtual School Head has been appointed as the next Chair of the National Association for Virtual School Heads (NAVSH). Matthew hopes to continue a tradition of strong partnership work as Chair of this organisation which has an established track record of influencing national policy for vulnerable children, working with the DfE, Ofsted, ASCL and the ADCS. The charitable aims of NAVSH are to ensure the children within the scope of Virtual Schools across the country have the very best experience at school gaining the greatest advantage possible from their education. The position begins with a year as Vice Chair in April, transitioning to the Chair in April 2023.

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Where there is more information you will find the full article by clicking the link in the title.

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 **Suffolk** [Operation Encompass](#) | For information | All schools

The purpose of Operation Encompass is for incidents of Domestic Abuse to be shared with schools. Operation Encompass is a Police and Education information safeguarding partnership, which enables schools to be informed if a Domestic Abuse incident has occurred and where this could have a possible impact on a child's demeanour and behaviour within school.

For full details click the link in the article title.

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 **Suffolk** [Interpreting and translation services](#) | For information | All schools

**Key considerations when you need to communicate with those who speak little or no English:**

- Typically, relatives, friends or informal interpreters should not be used unless time is of the essence. Research has shown that when informal interpreters are used, this leads to omissions, additions or misinterpretations. Professional interpreters are DBS-checked and must abide to a strict Code of Ethics; this sets out the need to be professional, impartial and confidential.
- There are a few exceptions to when a professional interpreter should be used. These include very brief interactions, such as to arrange appointment dates.

- Under no circumstances is it professionally or ethically acceptable to use children (under 16) as interpreters except in an extreme emergency when there is no access to a phone or adult to act as an interpreter.

**The status of the education setting will affect the route to access interpreting and translation services:**

- Maintained schools are able to either access suppliers under the Suffolk SCC contract with INTRAN, or to engage other suppliers direct. If you are a maintained school that has not yet had an INTRAN ID code set up and feel that you may need these services, then please contact Allison Coleman, Refugee and Migrant Lead [allison.coleman@suffolk.gov.uk](mailto:allison.coleman@suffolk.gov.uk) to arrange this.
- Via the different INTRAN suppliers maintained schools have access to telephone, face to face, video and BSL interpreters and a written translation service. Quick guides about the different options are on the [INTRAN website](#).
- Quoting the INTRAN ID code while making the booking with any of these suppliers will result in the invoice for those bookings being sent direct to your school.
- Academies are not able to access suppliers via the Suffolk CC contract and so will need to make your own direct arrangements with suppliers. This does include the option of joining [INTRAN](#) direct.



**Using artefacts to enhance the curriculum**  
**Suffolk curriculum leaders' network meeting – Tuesday**  
**22 March 2022** | For information | All schools

Tuesday 22 March between 4 and 5 pm, will be the second of three termly Suffolk curriculum leaders' network meetings. These meetings are for senior leaders who have curriculum oversight and aim to provide a platform to learn from, collaborate with and ask questions of each other. The meeting will be virtual, using Microsoft Teams, to enable curriculum leaders from across Suffolk to attend without the burden of lengthy and costly travel. The focus of the second meeting is '**Using artefacts to enhance the curriculum**' and we will be joined by colleagues from Suffolk Archives and Colchester & Ipswich Museums who will be talking about some of the artefacts available for use by Suffolk schools. This presentation will be equally useful for both primary and secondary curriculum leads.

If you would like to join the meeting, please email [ELStandardsandexcellence@suffolk.gov.uk](mailto:ELStandardsandexcellence@suffolk.gov.uk) with the subject of 'Suffolk Curriculum Leaders' network meeting' and you will be sent the virtual meeting link.

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## **The Ernest Cook Trust's Outdoor Essentials Grant scheme** | For information | All schools

Grants to Support Outdoor Learning for Primary & Secondary School Children (UK) Grants of £500 are available to UK State funded Primary and Secondary Schools to enable them to get their pupils learning outdoors.

UK state funded Special or Alternative Provision Schools are also eligible to apply.

For full details click the link in the article title.

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## **Easter Holiday Activity & Food Programme, HAF Codes** | For information | All schools

With the Easter holidays approaching, to aid the administration of the Easter HAF programme and help eligible families gain access to the activity provision on offer, we have partnered with Evouchers (part of Wonde) to support our provision across Suffolk.

The Evouchers team will be in touch shortly to give further instructions and guidance on the next steps.

How it works

- Order HAF vouchers through the Evouchers platform.
- Send vouchers to parents using your MIS data (or upload a .csv file)
- Parents can book their children directly onto a HAF activity using their code

If you have any questions, please contact the Evoucher support team or access the help resources available:

Join a Webinar [here](#)

Email: [support@evouchers.com](mailto:support@evouchers.com)

Help centre: <https://help.evouchers.com>

Website: [www.evouchers.com](http://www.evouchers.com)

Please note: This is not a food voucher, and is not connected with the food vouchers or direct funding issued in previous school holiday periods.

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**A Day of Welcome: Building a Culture of Welcome for Refugees and Asylum Seekers – 17<sup>th</sup> June, 2022** | For

information | All schools

A Day of Welcome, 17 June 2022, is a day of solidarity and learning in schools that builds a culture of welcome and understanding for refugees and asylum seekers. We provide resources for schools and families at home to participate. For Norfolk, Cambridgeshire, Suffolk and Essex pupils, we provide resources on little-known local histories of refugee migration. Register here: [www.norfolksos.co.uk](http://www.norfolksos.co.uk)

A Day of Welcome is a collaboration between Anglia Ruskin University, Norfolk Schools of Sanctuary, Refugee Week & UNHCR.

Further information can be found here:  
<https://www.norfolksos.co.uk/a-day-of-welcome-2022>

**Contact:** [Jeannette.Baxter@aru.ac.uk](mailto:Jeannette.Baxter@aru.ac.uk) and [info@norfolksos.org.uk](mailto:info@norfolksos.org.uk)

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**Jubilee Celebrations** | For information | All schools

We are looking for young people to join several activities to celebrate the Queen's Platinum Jubilee this Summer – please see the [attached poster](#) for details of how to get involved.

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**Tasty Toastie competition** | For information | All schools

20 million slices of bread are wasted every day in the UK and it's the most wasted food in Suffolk!

All primary and secondary school children are invited to take part in our Tasty Toastie competition. Toasties are a great way to use up bread and other leftovers. Great activity for children to do at home with their families or secondary school pupils to do in food technology lessons!

The Tasty Toastie competition forms part of our [#UseYourLoaf](#) campaign – to raise awareness of the amount of bread that is wasted across the UK every day.

We hope you can promote the competition to your pupils and staff (it is open to adults too!) and that pupils feel inspired to be creative in the kitchen to create the tastiest toastie in Suffolk. There are some great prizes up for grabs too – cooking equipment vouchers, cookbooks and Food Savvy aprons so don't miss out and enter today!

More information: [www.foodsavvy.org.uk/tasty-toastie](http://www.foodsavvy.org.uk/tasty-toastie)

Competition open until: Sunday 10<sup>th</sup> April 2022.

**Contact:** Emma Farnish, [emma.farnish@baberghmidsuffolk.gov.uk](mailto:emma.farnish@baberghmidsuffolk.gov.uk)

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## SEND/Inclusion

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**Important information for all Suffolk schools and settings: Headteachers, SENCOs, Leaders of SEND and Inclusion** | For information | All schools and settings, mainstream and specialist

Please see details of an [Engagement Model Hub meeting](#), 11 May 2022, 4pm to 5pm run by the Cognition and Learning Service.

**Contact:** [Vicky.Platt@suffolk.gov.uk](mailto:Vicky.Platt@suffolk.gov.uk)

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**Important information for school leaders, SENCOs and leaders of SEND and Inclusion** | For information | All mainstream schools and settings

Please see a [reminder](#) of the offer from Specialist Education Services (SES).

**Contact:** Izzy Connell , [Izzy.Connell@suffolk.gov.uk](mailto:Izzy.Connell@suffolk.gov.uk)  
Sally Blackman, [Sally.Blackman@suffolk.gov.uk](mailto:Sally.Blackman@suffolk.gov.uk)

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**Important information for secondary school Headteachers, SENCOs and Leaders of SEND and Inclusion** | For information | All mainstream secondary schools

Please see important information about forthcoming phase transfer visits to your school in the summer term 2022.

Teachers from across the Specialist Education Services (SES) will be in touch with you over the next few weeks, to arrange a virtual phase transfer support visit to your school in the summer term 2022. We hope this will support you with those pupils joining you in Year 7 with EHCPs; signposting to the right support and advising around suitable strategies and interventions to support the pupils' transition and onwards success. The teachers visiting your school will be in touch before the end of this spring term. Any questions, please contact [Izzy.Connell@suffolk.gov.uk](mailto:Izzy.Connell@suffolk.gov.uk)

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## Hub updates

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**Employing an Early Career Teacher in September?** | For information | All schools

Employing an Early Career Teacher in September? We are here to support you over the coming months in navigating the entitlement and associated opportunities, including the full induction programme offer. Updates, webinars and resources will be shared to help guide you through and make your decisions.

Our Early Career Teacher Programme, Jo Francis, is on hand throughout and welcomes contact via email [jfrancis@unitysp.co.uk](mailto:jfrancis@unitysp.co.uk) and by phone 07384 110668



**Alpha Teaching School Hub** | For information | All schools

We are delighted to be working with a strong network of schools within the Alpha Teaching School Hub Area of Tendring, Colchester, Ipswich and Babergh, who are collaborating through the already rich sense of purpose across, to ensure an exciting and forward-thinking future for students in the four local district areas.

We are offering a number of wider CPD programmes:

View the [Wider CPD Brochure](#) for Alpha Teaching School Hub

- [EAL CPD](#) - this consists of live twilight session and will cover a range of topics.
- [SEND CPD](#)
- [Speech and Language CPD](#) - this is a 1-day course and 7 Twilight sessions and is aimed at primary aged children focusing on the increasing number of children at risk of speech, language and communication delay.
- [Talk and Tours CPD](#) - these sessions offer planning, differentiating and personalising of the curriculum for particular SEND students.

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## Key Contacts

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In the event of a bereavement within your school community please contact the Schools Organisational Support Education Officers: [edorgsupport@suffolk.gov.uk](mailto:edorgsupport@suffolk.gov.uk) or phone 01473 263942

For COVID related queries email the COVID support officers: [CYP19@suffolk.gov.uk](mailto:CYP19@suffolk.gov.uk) or share details of your query with the Education Skills and Learning business support team on 01473 263942.

If you have a concern or query about your risk assessment, please contact the LA's Safety, Health and Wellbeing Advisor at [nina.bickerton@suffolk.gov.uk](mailto:nina.bickerton@suffolk.gov.uk).

You should contact your SEO or call 01473 263942 / email [ELStandardsandexcellence@suffolk.gov.uk](mailto:ELStandardsandexcellence@suffolk.gov.uk) if you would like to discuss your planning.

For leaders' wellbeing support: 01473 265656  
[leadershipwellbeingsupport@suffolk.gov.uk](mailto:leadershipwellbeingsupport@suffolk.gov.uk)

To request tests for anyone with COVID-19 symptoms to using the [online portal](#).

For information about the local testing site for frontline staff: [briefing note from public health](#)

If school leads are aware of any potential Elective Home Education (EHE) cases and need any support, the EHE team are able to offer advice and guidance. [More information can be found via this link](#)

For the most recent information on School Travel visit the [Suffolk Onboard website](#).

Schools Helpline: 01473 263942  
In the event of being unable to speak to someone or leave a voicemail message email [ELStandardsandexcellence@suffolk.gov.uk](mailto:ELStandardsandexcellence@suffolk.gov.uk).

SENCO helpline: 01473 296631 (open 3.30 to 4.30 Monday-Friday)

[Key contact information sheet](#)

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## Events

English Hubs  
Wensum English Hub

**Understanding Phonics: Getting to the Heart of Word Recognition** | For information | All EYFS Leads, KS1 leads, Teachers, Reading Leads, SLT and Headteachers

Wensum English Hub presents Primary Leader and author of 'The Art and Science of Teaching Primary Reading,' Christopher Such, for our free phonics

CPD event.

Christopher will be supporting teachers and leaders in grasping the underlying theory behind phonics. Discover how to really get to the heart of word recognition and support your children when learning to read.

Please visit [Eventbrite to book](#) your place.

[Englishhubadmin@wensumtrust.org.uk](mailto:Englishhubadmin@wensumtrust.org.uk)

01603426438

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 English Hubs  
Wensum English Hub

### **Reading in Year One with Emma Spires** | For information

| All Year One Teachers, KS1 leads, Reading Leads, Teaching Assistants and SLT

This webinar is specifically designed for inspiring creative, cross curricular approaches to Reading in Year 1.

It's jam-packed with practical, purposeful, and inspiring ideas to use straight away.

Get your children decoding quickly, using engaging activities and texts across all subjects. You'll learn simple and effective ways to make the most of every opportunity, with children at all stages of phonic development.

Please visit [Eventbrite to book](#) your place.

[Englishhubadmin@wensumtrust.org.uk](mailto:Englishhubadmin@wensumtrust.org.uk)

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# Training



**Remote CPD: Music Subject Leader Network** | For information | All primary schools

Connect and share with other Music Subject Leaders. Explore ways in which the Music curriculum can engage, inspire and enable pupils. Consider learning progress and how to assess pupils' knowledge/skills. Key focus – the features of a good music lesson.

Thursday 5<sup>th</sup> May 2022 - 4.00 to 5.30pm

£20 per delegate

Email [admin.connected@barrowcevcprimaryschool.co.uk](mailto:admin.connected@barrowcevcprimaryschool.co.uk)

For full details click the link in the article title.

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**Remote CPD: Accessible Assessment** | For information |  
All primary schools

This twilight course will help teachers to consider how they can make accommodations in assessing pupils with SEN or language learning needs so that they are fully able to demonstrate their knowledge, skills and understanding.

Session 1: Tuesday 29<sup>th</sup> March 2022 - 4.00pm (Session 2 9/6/22)  
£20 per delegate  
Email [admin.connected@barrowcevcprimaryschool.co.uk](mailto:admin.connected@barrowcevcprimaryschool.co.uk)

For full details click the link in the article title.

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**Remote CPD: Computing Subject Leader Network** | For  
information | All primary schools

Aims to equip primary subject leads with the skills and knowledge to fulfil their role more confidently. Aims to deepen understanding of the strategic and routine elements of Computing leadership and enables participants to drive improvements in their subject. This session focuses on creating and using QR codes

Thursday 17<sup>th</sup> March 2022 - 4.00pm  
Free to attend  
Email [admin.connected@barrowcevcprimaryschool.co.uk](mailto:admin.connected@barrowcevcprimaryschool.co.uk)

For full details click the link in the article title.

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**Remote CPD: Ready for the Next Stage** | For information |  
All primary schools

For EYFS teachers.

- Know about 'next stage' readiness, how to assess it and what to do for those who are 'not there yet'
- Build understanding of how pupils are best prepared for Yr 1
- Understand a rigorous approach to early reading & writing
- Know how to develop number fluency

Thursday 28<sup>th</sup> April 2022 - 4.00pm  
£20 per delegate  
Email [admin.connected@barrowcevcprimaryschool.co.uk](mailto:admin.connected@barrowcevcprimaryschool.co.uk)

For full details click the link in the article title.

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**Remote CPD: Design & Technology Subject Leader Network** | For information | All primary schools

Aims:

- allows DT co-ordinators to connect together & share ideas
- explores ways to ensure that the DT curriculum inspires pupils to use creativity & imagination
- considers what learning progress looks like in DT & how to assess knowledge & skills

Focus: Leadership of Food & Nutrition.

Thursday 17<sup>th</sup> March 2022 - 4.00pm  
£20 per delegate  
Email [admin.connected@barrowcevcprimaryschool.co.uk](mailto:admin.connected@barrowcevcprimaryschool.co.uk)

For full details click the link in the article title.

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**Remote CPD: Humanities Subject Leader Network** | For information | All primary schools

Aims to equip primary subject leads with the skills and knowledge to fulfil their role more confidently. The focus for this session is to explore the importance of substantive and disciplinary knowledge and key principles for effective assessment in History and Geography.

Thursday 24<sup>th</sup> March 2022 - 4.00pm  
£20 per delegate  
Email [admin.connected@barrowcevcprimaryschool.co.uk](mailto:admin.connected@barrowcevcprimaryschool.co.uk)

For full details click the link in the article title.

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**Leading Primary Computing Face to Face CPD** | For information | All primary schools

We still have places on this two-day face to face course.

This course will help new primary computing leaders to clarify their role and develop and implement a broad and balanced curriculum.

**Times:** 09.30–15.30

**Session 1:** 18 March 2022

**Session 2:** 30 March 2022

**Venue:** West Suffolk College

**Booking and information:** [Leading primary computing - face to face | STEM](#)

**Fees:** £130 (state-funded schools)

**Bursaries:** go to the Teach Computing website <https://teachcomputing.org/>

**Contact:** [computerhub@wsc.ac.uk](mailto:computerhub@wsc.ac.uk)

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**Behaviour for learning in a computing environment** | For information | All secondary schools

This course is aimed at secondary computing teachers who are looking to ensure the behaviour management and learning atmosphere in a computing environment enables progress. Participants will get the opportunity to look at the adolescent brain development, assess their own behaviours and look at computing related strategies such as rules, routines and habits as well as recognition, reward and interventions.

**Date:** 24 March 2022

**Times:** 15.30-17.00

**Booking link:** [Behaviour for learning in a computing environment - short course | STEM](#)

Bursary information go to: <https://teachcomputing.org/bursary>

Computer Science Accelerator information: [Click here](#)

**Contact:** [computerhub@wsc.ac.uk](mailto:computerhub@wsc.ac.uk)

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**Computer Science remote CPD** | For information | All secondary schools

An introduction to computer systems, networking and security in computer science.

Take your first steps towards teaching computer science and establish a foundational knowledge of concepts, terminology, and classroom practice. Find

out how the components of computer systems interlink and how these can then be connected together to form a network.

**Date:** 11 April 2022

**Time:** 09.30-14.30

For more information and to book a place click the link:

[An introduction to computer systems, networking and security in computer science - remote | STEM](#)

**Fees and bursaries:** [Teach Computing](#)

**Contact:** [computerhub@wsc.ac.uk](mailto:computerhub@wsc.ac.uk)

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**Remote one-hour Python programming sessions** | For information | All secondary schools

**Analysis, design, program and test – 29 March 2022:**

explore the software design cycle of design, write, test and refine programs. [Learn more](#)

**Arrays – 3 May 2022:** concept of data structures and how to program 1D and 2D arrays in Python. [Learn more](#)

**Time:** 16.00-17.00

**Other one-hour courses:**

[Python Programming: arrays | STEM](#)

[Python Programming: handling files | STEM](#)

[Python Programming: Writing functions \(Sub-programs\) | STEM](#)

**The Suffolk Computer Hub:** <https://www.wsc.ac.uk/schools/6643-suffolk-computer-hub>

**Contact:** [computerhub@wsc.ac.uk](mailto:computerhub@wsc.ac.uk)

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If someone else in your school would like to receive Suffolk Headlines email [suffolkheadlines@suffolk.gov.uk](mailto:suffolkheadlines@suffolk.gov.uk)

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[View documents sent via Headlines during the COVID-19 pandemic](#)

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