

Please share this information with colleagues in your setting

Early Years Broadcast 39 – 23 November 2021

Suffolk Agreement for List of Provider members – amendment

Please be aware there has been an amendment to this document. The amendment is on Page 12 section 2:50, section: Charging.

“SCC expects that providers will return any funded place deposit, paid by parents/carers once the provider has received payment from SCC for their first funding claim for the child.”

Please see the link below for the full document:

[Suffolk Agreement for List of Providers - Suffolk Learning](#)

List of Provider (LoP) Briefing - Autumn Term 2021

The briefing has been pre-recorded for you to watch at a time convenient to you.

At the link you will find:

- YouTube video (Time 46:21),
- PowerPoint slides (links will work from this version)
- Feedback Survey
- Information about a follow up virtual Q & A session (this is for any questions you have as a result of information from the LoP briefing).

[LoP Members Information & Updates – Suffolk Learning](#)

Provider Portal & Early Education Funding (EEF)

Additional Task

This task is open for adding any new starters and correcting any overclaims. The deadline for completing this task will be **Sunday 05 December 2021**.

More information about how to resolve an overclaim can be found at this link:

[Headcount Guidance – Suffolk Learning](#)

****Reminder**** you must complete and submit the additional headcount task if you didn't complete the first headcount task. If you do not submit a claim, we will be reclaiming the entire advance amount.

Please remember to email provider.portal@suffolk.gov.uk with any queries regarding the Provider Portal or Early Education funding, EYPP and Deprivation funding.

Advance Requests - Spring Term 2022 - deadline Sunday 12 December 2021

Childminders do not automatically receive an advance. To receive an advance, you will need to complete the advance request survey which can be found at the link below (available from 29 November 2021):

[Advance Request Survey - Suffolk Learning](#)

For group providers - group providers automatically receive an advance unless you let us know otherwise. To request a lower advance because you will have reduced numbers, please complete the advance request so we can adjust your advance. If you have any queries around advances, please email provider.portal@suffolk.gov.uk.

Please share this information with colleagues in your setting

Provider Portal – important reminder for users

- Registered portal users **MUST NOT** share their login details. To do so is classed as a data breach. Registered portal user absence- if your registered portal user has left your provision, or will be absent during the task period, you must let us know **as soon as possible**. Please email: provider.portal@suffolk.gov.uk. Failure to let us know will affect our ability to process your claim. A £100 administration charge will be applied where a data breach is identified (effective from 01 April 2021).

Early Years SEND (EYCSEN@suffolk.gov.uk)

Free training from the Early Years SEND partnership

- Ordinarily Available Provision - 24 November 14.00 – 16.00** – What does provision for children with SEND look like in the early years? [EYSEND 'Ordinarily available' provision / Local Offer Tickets, Wed 24 Nov 2021 at 14:00 | Eventbrite](#)
- Meeting the needs of every child – 8 December 18.00 – 20.00:** This webinar will provide practitioners with a thorough understanding of inclusive practice for SEND in EY settings. [Meeting the Needs of Every Child | Nasen](#)

General Update

Wellbeing 4 Educators Network - Workplace Wellbeing Event see the attached flyer for more information.

Tuesday 07 December - 17:00-18:30

Chef's Whites Restaurant, Suffolk New College 1 Rope Walk Ipswich IP4 1LT

Suffolk Early Years Providers are invited to attend this Wellbeing Network Event hosted by the Wellbeing 4 Educators Network to find out more and access the services on offer. This will be a great opportunity to explain much more about the network and some of the really useful events that are coming up in the next few months.

Alerts from Department for Education (DfE)

Please subscribe to receive alerts directly from DfE, the link is below:

<https://www.gov.uk/help/update-email-notifications>

Information on air cleaning units in education and childcare settings

Our rollout of at least 300,000 CO2 monitors to schools, backed by £25 million in government funding, is on track with circa 278,000 monitors already delivered and the remainder to be delivered this term.

Feedback has highlighted that schools are finding the monitors helpful to manage ventilation, sitting alongside the other protective measures in place to manage transmission, such as regular testing, vaccinations and increased hygiene. In the majority of settings, existing ventilation measures are sufficient.

In the very few cases where an area of poor ventilation (sustained CO2 readings above 1500ppm) has been identified and this cannot be resolved through opening windows and doors or minor repair works, it may be appropriate to consider the use of an air cleaning unit as an additional mitigation whilst further remedial work is undertaken to improve ventilation. Air cleaning units, when used properly, can help reduce airborne contaminants in a poorly ventilated space, including

Please share this information with colleagues in your setting

viruses like COVID-19. However, it should be noted that they are not a substitute for ventilation and should never be used as a reason to reduce ventilation.

The Department for Education (DfE) will make 1,000 DfE-funded air cleaning units available for poorly ventilated teaching spaces and staff rooms in SEND and Alternative Provision settings, including SEN units in mainstream settings, where quick fixes to improve ventilation are not possible. These settings are being prioritised given the higher-than-average number of vulnerable pupils attending those settings. Further information on the eligibility criteria and application process will be shared via the sector email next week.

An online 'marketplace' will be available from early-December if your setting is not eligible for a DfE-funded unit. The marketplace will provide a route to purchasing air cleaning units directly from suppliers at a suitable specification and reasonable price.

Public Health England (PHE) Resources

PHE has published a series of resources to help keep parents informed as their children return to education settings. The leaflet, entitled "Taking your child to an early years setting: information for parents", outlines the importance of children attending early years settings and includes a wide-ranging FAQ.

Please feel free to use it as appropriate and share with staff and parents:

<https://coronavirusresources.phe.gov.uk/schools/resources/leaflets/>

COVID Reporting -Test and Trace Procedure

Report positive cases as soon as possible - do not delay.

You can find the most recently updated information at the link below:

[COVID-19 Provider Information – Suffolk Learning](#)