

Please share this information with colleagues in your setting

Early Years Broadcast 37 – 03 November 2021

Provider Portal & Early Education Funding (EEF)

Please remember to email provider.portal@suffolk.gov.uk with any queries regarding the Provider Portal or Early Education funding, EYPP and Deprivation funding.

Additional Task

Was issued Monday 01 November, your registered portal user has been notified. The deadline for completing this task will be Sunday 05 December 2021.

****Reminder**** you must complete and submit the additional headcount task if you didn't complete the first headcount task. If you do not submit a claim, we will be reclaiming the entire advance amount.

Overclaims

An overclaim is where 2 providers or more have claimed hours for a child which exceed the maximum allowed. Any overclaims will need to be addressed on the additional task.

The children affected by an overclaim have had their funded hours set at zero to allow the rest of the payments to be processed. Your registered portal user has been emailed the details of the overclaim.

To rectify an overclaim

Please follow the instructions from the overclaim email:

- Discuss with the parent and the other provider/s to clarify the hours to be claimed by each setting.
- Your registered portal user will need to **re-add** the hours to your additional headcount task. You will be paid for these hours towards the end of term.

***Important* Please ensure you claim on the additional task for an identified overclaim as there will not be another opportunity to rectify this at a later date.**

A minus balance

This is a situation whereby your actual claim has not covered the amount you were paid in your advance payment, therefore leaving a minus balance. If you are in a situation where there is a minus balance, then you will not receive a payment this time. If you have children to add to the additional task or an overclaim to sort out this may be resolved by the end of term. If you are still in a minus balance situation at the end of term you will receive an invoice to repay the outstanding amount.

More information about funding can be found at the link [Headcount Guidance – Suffolk Learning](#)

Provider Portal – important reminder for users

- Registered portal users **MUST NOT** share their login details. To do so is classed as a data breach. Registered portal user absence- if your registered portal user has left your provision, or will be absent during the task period, you must let us know **as soon as possible**. Please email: provider.portal@suffolk.gov.uk. Failure to let us know will affect our ability to process your claim. A £100 administration charge will be applied where a data breach is identified (effective from 01 April 2021).

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Early Years SEND (EYCSEN@suffolk.gov.uk)

High Needs Funding- payments

Payments have been made for the successfully moderated High Needs Funding applications, payments should be with you on or around 01 November 2021.

If you have not been contacted by a member of the team about your application to say its unsuccessful or there has been a change to the level applied for, then you should make the assumption it was successful.

Inclusion Funding Autumn Term 2021

The submission period is now open for 2 weeks from **Monday 01 November until Sunday 14 November 2021**, the survey will close at this point. Late submissions will not be accepted.

The guidance notes have been updated and include the questions that you will be asked within the survey application so you can be prepared.

Please see the link below to access the guidance and the link to the Inclusion Fund application survey. [Inclusion Funding – Suffolk Learning](#)

Early Years Analysis of Additional Needs Screening Tool (AANT) Consultation - expression of interest

Offer for Early Years Providers to take part in a project being developed by the Early Years & Childcare Service and Educational Psychologists from the Psychology & Therapeutic Services Team

The Analysis of Additional Needs Screening Tool (AANT)
<https://www.suffolk.gov.uk/children-families-and-learning/pts/aant/>

This is an evidenced-based framework, comprising of an online assessment and analytical tool followed by a video consultation, guided by an experienced Child and Educational Psychologist.

We can offer some Early Years AANT Consultations as part of a **small pilot** project running from December 2021 until the end of March 2022.

This will be adult to adult consultation about a child from the age of 2 years 6 months in an Early Education setting e.g., Childminder, Pre-school, Day Nursery, School Nursery class or in a school reception class.

Please let us know by completing the survey below if you are interested in taking part.

[Early Years ANNT Consultation – expression of interest](#)

We will review the requests and contact you to let you know whether your request has been successful.

Early Years and Childcare Workforce Development (EYC.WFD@suffolk.gov.uk)

Five to Thrive - An opportunity to access online resources

The Early Years and Childcare service has been working closely with a national training company KCA which has developed the **Five to Thrive** approach: <https://fivetothrive.org.uk/>

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This model focuses on understanding relationships, well-being, and early learning. The EYCS has purchased a licence for the coming year which will enable our Suffolk childcare providers to access downloadable resources from their website.

If you would like to take up this opportunity, please follow the link below:

- <https://connected.kca.training/register.cfm?form=suffolk-fft>
- You will be taken to a registration page, and once submitted a link to the resource page will be sent directly to you.

Alerts from Department for Education (DfE)

Please subscribe to receive alerts directly from DfE, the link is below:

<https://www.gov.uk/help/update-email-notifications>

Public Health England (PHE) Resources

PHE has published a series of resources to help keep parents informed as their children return to education settings. The leaflet, entitled "Taking your child to an early years setting: information for parents", outlines the importance of children attending early years settings and includes a wide-ranging FAQ.

Please feel free to use it as appropriate and share with staff and parents:

<https://coronavirusresources.phe.gov.uk/schools/resources/Leaflets/>

COVID Reporting -Test and Trace Procedure

Report positive cases as soon as possible - do not delay.

You can find the most recently updated information at the link below:

[COVID-19 Provider Information – Suffolk Learning](#)