

Transition Passport Guidance

How to fill in the passport document

- Use the headings provided; place each heading on a separate page so that you have space for you to write your comments.
- You may prefer and also wish to include photographs and pictures.
- Your child may want to mark the page or draw a picture.

1. The setting SENCO and the Early Years support team are available to help you fill in this document and provide support for transition.
2. Please read the guidelines before filling in the document.

Guidelines

Please put a photograph of your child in the centre of the front page.

Fill in your child's name and the date you started the booklet.

On each page of the booklet there is a heading.

- It is up to you how much and what information you put on each page.
- You may have one or many things you wish to share.
- Please date each new entry.
- You and the setting staff can add additional information as your child develops.
- The 'passport' will help everyone involved to be aware of your child's developing and new skills, new likes/dislikes etc.

This 'Passport' document will belong to the child so it is important that they are able to take ownership and 'make it theirs'.

Here are some examples of what information you may wish to share under each heading. The examples given describe different skills and abilities from a diversity of children.

Things I like...

I like visiting my Grandma and granddad

I like throwing things in the air

I like looking at and touching shoes

I like puzzles

I like drawing and painting

My favourite things...

I love singing and dancing

I love pushing my fingers into dry sand

I like to shout when I am excited

I like to be alone

I like to read books with another child

Things I do not like...

I am afraid of sudden noises
I do not like touching play dough
I find it difficult to sit down for a long time
I do not like people I don't know holding my hand
I do not like reading books

When I am Happy...

I get excited and scream
I like to dance
I flap my arms in the air
I laugh and play with my friends
I can concentrate for 10 minutes and do puzzles

When I am unhappy and frustrated...

I sit on my own
I get tearful and quiet
I tell you by pinching you
I run about and sometimes hit out at things or people
It is difficult for me to concentrate or sit down quietly

The Cultural and Religious events I take part in are...

(Examples below)

Christmas
Easter
Diwali
Ramadan
Hanukkah
Chinese New Year
Holi
Baisakhi

What does this mean for me? How do I celebrate/take part?**I Communicate by...**

Using my Picture Exchange Communication System
Using Makaton
Using British Sign Language
Looking at what I point to / pull you to what I need

You can help me communicate by...

Talking slowly and looking directly at my face
Understanding that when I bite my hand I am frustrated and don't understand things

I move around by... (I might need physical support in the form of)

Using my rolator/wheelchair/buggy
Shuffling on my bottom
Using the furniture for support
I need you to guide me

My family and friends help me by...

Counting to 10 as we climb the stairs
Giving me time to understand what they are asking/saying (e.g. count to 20 in your head before repeating your question if necessary)
Singing the ABC song with me
To interact and make friends

Giving me my medication at midday
Tapping my hand and saying hello to let me know they are there
Using computers to write stories with me
Making sure they tell me when there is going to be loud times, like music or party's
Using Makaton/Picture Exchange Communication System
Always looking into my eyes when speaking to me
Letting me sit at the front of a group at story time
Having lines marked on the floor to follow

My family and friends are...

(It is great to have photos next to each name on this page)

Mummy –
Daddy –
Brother –
Grandma –
Granddad –
My best friend –
Etc.

I take these medicines at these times every day...
What helps me take my medicine?