TEMPLATE

Organisation structure

Charitable Company Limited by Guarantee (CLG)

Registered as company limited by guarantee in England & Wales

Registered office: Registered Company Number: Registered Charity Number:

**The Voluntary Management Committee (The Directors/Trustees)**

**Chair, Treasurer, Secretary plus members**

Employers of staff

Registered Person

Nominated Person

**Day to Day Manager**

**(can be an added Nominated Person to discuss day to day matters with Ofsted only)**

**Administrator**

**Deputy Manager**

**Setting staff**

**Volunteers / Parent Helpers / Students**

Who have no unsupervised access to children