**Detailed record for schools’ H&S workplace inspections (DRSWPI)**

The use of this form is not mandatory if you are happy with the way you are recording and communicating inspections or checks at your premises. If you choose to use this form, it can be used either on its own, or in conjunction with the *General (Schools’) Workplace Inspection Checklist* (reference **SWPI**). It can be useful if there are several items in one area / room which have been highlighted on the **SWPI** which need to be resolved, OR if you are carrying out an in-depth inspection on just one room where you know problems exist (e.g., school gym equipment storage room or staff kitchen facilities). Equally this form can back up a **risk assessment**, for instance, where it is known that there are multiple concerns. Any concerns or queries, please contact Schools’ H&S Advisor, **Nina Bickerton** – details on Suffolk Learning. There are examples of how this can be used in red italics, below. Save this document locally and over write the examples as necessary.

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| **Premises:**  ***St Winifred’s CP, Hampden Lane, Morrisville, Suffolk*** | **Headteacher / premises manager:**  ***Mrs M Hudson*** | **Other relevant documents?**  ***October (2017) SWPI.***  ***Risk Assessment StW.0010 – Playground equipment***  ***Professional inspection report of 1 December 2017*** | **Date of inspection:**  ***8 January 2018*** | **Person (s) carrying out inspection:**  ***Mrs M Hudson (HT) and Mr J Watson (caretaker)*** |
| **Context of visit / inspection:**  *It has been identified in the SWPI and further reviews that there are concerns regarding the rear playground surface under the climbing equipment. This was first noticed in October 2017 and we are having trouble resolving these problems.* | | | | |
| **Room / area:** | **Concern(s) and implication(s)?** | **Statute / Regulations**  **and / or**  **relation to other documents (compliance checklist / condition survey etc)** | **How we are going to resolve this – and who will do this:** | |
| *Playground surface* | *Underneath the climbing equipment, which is higher than 600mm, the surface is coming away bit by bit and can be picked away. This means that the total free fall surface area will be less than the guidance stated in a short space of time.*  *Implication – injuries to children if they carry on using it or closure of the equipment resulting in lack of recreational time.* | *The AfPE guidance states (at 2.13.44) the free fall space needed, and we are in danger of this being contravened within the next month.* | *We have already spoken with the Property Maintenance team and they have attempted to get in contact with their subcontractors who have said they are unavailable until March for this type of work. We have two courses of action:*  *1) We will keep in constant contact with property maintenance to see if the company can come sooner*  *2) We will seek our own contractors and feed the work through the Landlord’s Consent system*  *3) We will monitor the surface to ensure the free fall area does not reach the minimum space required, and if it does, we will have to cordon off the space.* ***JW and MH*** | |
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