

Stage	<b>Agreed Syllabus Conference: Outcome</b>
1	<p><b>To assist the LA in the establishing the agreed syllabus conference (ASC)</b>  <b>5 members of SACRE/ RE professionals</b>  This may have common membership with the SACRE but is a separate entity and must therefore be separately convened. To ensure that the composition of group A is broadly representative.  JM to seek and agree broad representation on ASC.  (LAs are free to include senior LA officers or others to represent the LA on the ASC.)</p>
2	<p><b>To identify significant and minor changes to current Suffolk agreed syllabus.</b>  <b>To prepare basic document to be taken to the ASC for discussion and initial agreement.</b>  Proof read the agreed syllabus and track changes.  Refer to current RE and national documentation to ensure that the amendments are made to reflect current standards and practise. (** see documents below)  Amend out of date language and methodology.  Remove unnecessary photo/ support content.  Remove current assessment content.  Suggest new assessment content.  Consider content/ conceptual/religious amendments: specify key stage conceptual amendments, as necessary, to document.</p>
3	<p><b>Basic document to be taken to the ASC for discussion and initial agreement.</b>  Consider the faith and belief content/ conceptual amendments of the document at each key stage  Draft/ amend content at each key stage  Agree on tracked changes  Agree on assessment approach: brief A4 page of guidance and signposting to exemplars: draft will be provided by JM.  JM to note further changes and amendments.</p>
4	<p><b>Amendments and changes to be made</b>  JM to edit/revise/ amend the document to reflect the agreed ASC changes to religious content and concepts suggested for each key stage and assessment</p> <p>JM to email round to ASC for proof reading and additional amendments.  JM to send to LA link to circulate.</p> <p>*** LA to organise for the document to be proof read/ discussed in the wider school community</p>
5	<p><b>JM to complete the final edit/ amendments of document ready for LA/ ASC agreement for adoption.</b>  <b>JM to submit.</b>  *** LA to organise for the document to be proof read/ discussed in the wider school community for final LA agreement.</p>
	<p><b>Total cost: £2985.02 40.5 hours total</b></p>

