

More information about Key Stage 1 moderation

During Key Stage 1 moderation we look at the evidence for reading, writing and maths. We do not moderate science assessments.

The main thing to do before your moderation visit is to assess each pupil using the current Teacher Assessment Framework (TAF).

The year 2 teacher needs to be available for the visit so they can discuss their pupils and explain how the evidence confirms the judgements made by the school. The headteacher or their delegate may wish to take part in the discussion as well. At the end of the visit there will be feedback to the headteacher or their delegate and they will be asked to sign the visit form.

Before your moderation visit you will need a list of all the pupils in year 2 and the standard the school has agreed for each pupil and intends to report to the Department for Education (DfE).

On the day of the visit, show the list to your moderator. The moderator will select a sample of pupils to be discussed. The moderator will choose a sample of 10% of the cohort, with a minimum of 3 pupils for each of reading, writing and maths.

Moderators choose three different pupils for each subject if possible. Moderators will choose a mixture of girls and boys. If there is more than one Year 2 class, the moderator will choose pupils from each class.

The main part of the moderation visit will be the discussion where the school shares the evidence they have used to make the assessments of the pupils. The Key Stage 1 test papers must be part of the evidence so make sure these are available.

Once the sample of pupils has been identified, the school will be asked to share and discuss the work the school has used to make the teacher assessments. The evidence should come from normal classroom work and there is no need to present it any differently for moderation. The main requirement is that the school can show evidence for the 'pupil can' statements in Teacher Assessment Framework for the standard agreed for the pupil.

If any of the pupils selected by the moderator has a particular weakness that the school has taken into account when making the judgement about the pupil this can be discussed during the visit.

Sometimes there is a pupil or group of pupils where the school would welcome the chance to discuss the assessment. Moderators are happy to do this if asked. Moderators have been asked to make sure they moderate their sample of pupils first so that the LA statutory duty is fulfilled.

The moderator will also explain what to do if any additional evidence is needed before the data collection deadlines.

At the end of the visit the moderator will record the number of pupils agreed to be at each standard and unless any potential changes are discussed and agreed at the moderation visit, the standards agreed during the visit should be those submitted to the DfE. One of the roles of the Local Authority is to check the judgements of moderated schools and compare these to the moderation reports so please take time to discuss and agree the judgements within the school before your moderation visit. If the school feels that, for any reason, the judgements shared at moderation are not the final judgements for any of the cohort (not just the moderated pupils) please discuss this with your moderator.

You can find the appeals process on 'Suffolk Learning' should it be required.

The moderation is a professional dialogue between the teacher who knows the pupil well and the moderator. Colleagues will need to refer to the Teacher Assessment Framework. The revised exemplification documents will also be useful.

All Suffolk moderators have been approved to moderate by the STA and have a confirmation letter.